

# CRICK PARISH COUNCIL

## NOTICE OF ORDINARY COUNCIL MEETING

On Monday 18<sup>th</sup> October 2021 at 7.30pm

Council Members are hereby summoned to attend a meeting of Crick Parish Council to be held at The Old School, Church Street, Crick.

Please inform the Clerk of your apologies if you are unable to attend.

Tel: 01788 823040 Email: [clerk@crickparishcouncil.org.uk](mailto:clerk@crickparishcouncil.org.uk)

**Public Participation:** Members of the public and press are invited to address Council, on any matter relating to the business to be transacted, during the public session. Up to 20 minutes will be set aside for this purpose.

**Covid 19:** We request that those attending the meeting observe social distancing and wear a mask when moving around.

### AGENDA

ITEM	OPENING PROCEDURES	RESP
21/246	Welcome from the Chairman and housekeeping.	ALL
21/247	To receive and approve apologies for absence.	ALL
21/248	To receive reports from Police and WNC representatives.	Various
21/249	Public Session (Open Meeting).	Various
21/250	To consider any Declarations of Disclosable Pecuniary or Other Interests (DPI).	ALL
21/251	To consider any Dispensations or written requests for dispensation of DPI.	ALL
21/252	To RESOLVE to the Chairman approving the minutes of the Ordinary Meeting on 20 <sup>th</sup> September 2021 and the Extraordinary Meeting on 29 <sup>th</sup> September 2021.	ALL
ITEM	ITEMS FROM PREVIOUS MINUTES	RESP
21/253	<u>Yelvertoft Road Lighting (Min Ref 21/203)</u> To receive an update	EN
21/254	<u>Speeding Traffic on Watford Road (Min Ref 21/204)</u> To receive an update.	EN
21/255	<u>Crick Community Sports Centre (CCSC) Boundary (Min Ref 21/205)</u> To receive an update.	BH
21/256	<u>Revision of Crick Village Neighbourhood Plan (CVNDP) (Min Ref 20/206)</u> To receive an update.	BH
21/257	<u>Speeding in Crick (Min Ref 21/207)</u> To consider an application to carry out voluntary speed monitoring via the Community Speed Watch (CSW) scheme and appoint a CSW Coordinator.	JS
21/258	<u>Meet the Parish Councillors (Min Ref 21/208)</u> To receive an update and agree next steps.	ALL
21/259	<u>Removal of Parish Council Noticeboard at the Co-op Store by the Co-op's contractors (Min Ref 21/209)</u> To receive an update.	EN
21/260	<u>Lauds Road Bulb Planting (Min Ref 21/215)</u> To receive an update.	JG
21/261	<u>Footpath EM17 Lauds Road/Southfields Drive</u> To receive an update.	EN

21/262	<u>ACRE Northamptonshire Village Awards 2022 (Min Ref 21/081)</u> To receive an update.	BH/JB
21/263	<u>Management of Memorials – Inspection Workshop (Min Ref 21/243)</u> To NOTE that the Clerk was unable to complete this workshop. Northants CALC has agreed to credit the £85 course fee against future bookings as a gesture of goodwill.	EN
<b>ITEM</b>	<b>GENERAL MATTERS</b>	<b>RESP</b>
21/264	<u>Relocation of Grit Bin and Dog Waste Bin – Lauds Road/The Marsh</u> To consider the relocation of the grit bin and the dog waste bin to the grass verge by 2 Marsh Close.	JG
21/265	<u>Formal Public Consultation on the Kilsby Draft Neighbourhood Development Plan (NDP)</u> To NOTE that the Public Consultation is open until 5.00pm on 15 <sup>th</sup> November and to agree Council's response.	BH
21/266	<u>2022/23 Budget Electric Charging Points</u> To consider the feasibility of providing public charging facilities for electric vehicles within the village and include provision for such a project within the capital planning for Budget 2022/23.	SG
21/267	<u>Tree Surgery &amp; Public Open Space (POS) Maintenance</u> To RESOLVE to approve the following tree works and POS maintenance: <ul style="list-style-type: none"> <li>a) Fell 3 x Ash trees situated on the boundary of the Burial Ground and Crick Primary School to hedge height at an estimated cost of £450 excl VAT. The trees are tagged 2837 - 2839 and their removal was recommended in the RGS Tree Survey to mitigate subsidence risk to the school building.</li> <li>b) Cut back and shape 3 x shrubs situated on POS at Monks Way to prevent them from encroaching on the pavement at an estimated cost of £60 excl VAT.</li> <li>c) Cut back and tidy the border on the west of the footpath between 19 and 20 Coleman Close at an estimated cost of £40 excl VAT.</li> </ul>	EN BH PW
21/268	<u>Replacement Pads for Community Defibrillator</u> To RESOLVE to purchase replacement G3 adult defibrillation electrodes at a cost of 74.00 excl VAT for the community defibrillator situated outside the Co-op. The pads have a 21-24 month shelf life and were last replaced in August 2019.	ALL
21/269	<u>Chapel Lane HM Land Registry</u> To NOTE the resolution at Min Ref 21/361 (January 2021) and acknowledge that this resulted in the lodging of form AP1 with HM Land Registry by Councillor Cooper for a fee of £40, as approved by full Council at Min Ref 21/421 (March 2021). To NOTE that subsequent correspondence with HM Land Registry on this matter has related to administrative matters only and that as of 13 <sup>th</sup> October 2021, a substantive response from HM Land Registry has not been received. To RESOLVE to: <ul style="list-style-type: none"> <li>a) take no further action, pending a substantive response from HM Land Registry.</li> <li>b) provide a public report to full council once a substantive response is received.</li> </ul>	ALL
21/270	<u>Crick Good Neighbours</u> To consider grant application received from Crick Good Neighbours and RESOLVE to pay £173.12 to help with the cost of their insurance.	ALL
21/271	<u>2020 Christmas Tree</u> To RESOLVE to: <ul style="list-style-type: none"> <li>a) purchase a 12ft Norway Spruce from Welford Christmas Tree Farm, including delivery and installation, at a total cost of £170.00 incl VAT.</li> <li>b) nominate a councillor to take responsibility for erecting the lights and banner.</li> <li>c) the Clerk applying to WNC for a Street License for the tree.</li> </ul>	EN
21/272	<u>The Washbrook – additional tree surgery</u> Pursuant to Financial Regulation (FR) 4.1, RESOLVE to ratify expenditure of £40 excl VAT for the removal of an additional tree on The Washbrook, following requests from a member of the public.	EN

21/273	<u>Publication Scheme Policy</u> To RESOLVE to adopt the updated Publication Scheme Policy at: <a href="https://www.crickparish.org.uk/uploads/publication-scheme-policy-for-adoption-oct-2021.pdf">https://www.crickparish.org.uk/uploads/publication-scheme-policy-for-adoption-oct-2021.pdf</a> .	EN
<b>ITEM</b>	<b>PLANNING</b>	<b>RESP</b>
21/274	<u>West Northamptonshire Strategic Plan – Spatial Options Consultations</u> To NOTE that the Public Consultation is open for comments until midnight on Monday 6 December 2021 and to consider whether Council should respond.	
21/275	<u>Notification of Planning Applications received for comment.</u> a) <u>WND/2021/0596 Highbourne House, Eldon Way, Crick.</u> Four internally illuminated logo signs and one non illuminated fascia sign.	ALL
21/276	<u>Notification of Planning Application Decisions received from the Planning Authority.</u> a) <u>WND/2021/0538 Olde House 5, Chapel Lane, Crick</u> Works to trees in a conservation area. Approval. b) <u>WND/2021/0520 DC4 DIRFT III, Watling Street, Crick</u> 2 Non illuminated fascia signs. Approval. c) <u>WND/2021/0230 Woolcombe Adams Farm 19, Lauds Road, Crick.</u> Increase height of roof of approved lambing shed to match post barn from that approved on appeal. Approval.	ALL
<b>ITEM</b>	<b>FINANCE</b>	<b>RESP</b>
21/277	<u>Finance Report 2nd Quarter:</u> To NOTE the contents of the Finance Report for 2nd Quarter 2021/22 as circulated prior to the meeting and available to download from the website using the following link: <a href="https://www.crickparish.org.uk/uploads/crick-pc-quarter-2-financial-report-2021-22.pdf">https://www.crickparish.org.uk/uploads/crick-pc-quarter-2-financial-report-2021-22.pdf</a> .	ALL
21/278	<u>Bank Reconciliations – 2nd Quarter</u> To NOTE the approval of the monthly bank reconciliations by Councillor Goodger (Internal Controller) and the note the September bank reconciliation at: <a href="https://www.crickparish.org.uk/uploads/bank-rec-sep-21.pdf">https://www.crickparish.org.uk/uploads/bank-rec-sep-21.pdf</a> .	ALL
21/279	<u>Accounts for Payment</u> To consider and RESOLVE to all payments being made, as set out in Appendix 1.	ALL
21/280	<u>Income</u> To consider and NOTE all income received in the month as set out in Appendix 2. To note receipt of £56,731.50 from West Northamptonshire Council (WNC) on 29th September 2021, in respect of the second and final instalment of the 2021/22 Precept	ALL
21/281	<u>Cash Balances as at 30<sup>th</sup> September 2021</u> To NOTE balances per Cashbook as follows: a) Current Account £180,443.81. b) Community Fund Account £5,999.48. c) Fixed Rate Deposit Account £33,150.40. <b>TOTAL per Cashbook £219,593.69.</b>	ALL
21/282	<u>Earmarked Reserves as at 30<sup>th</sup> September 2021</u> To NOTE general and earmarked reserves as follows: Access Track project (Community Fund) £1,300.00. Access Track repairs £1,000.00. Community Fund £4,349.48. DWH Phase 5 £14,756.00. DWH Existing Maintenance £5,600.00. Groundworks UK Grant £1,466.80. Heritage Board Balance £314.00. Roll of Honour (Community Fund) £350.00. Somme Memorial Site £3,077.14. Burial Ground Improvements £6,000.00. Eldon Wall £500.00.	ALL

	Traffic Calming/Entrances	£20,000.00.	
	Watford Rd SID NSRA Grant	£2,102.25.	
	Yelvertoft Rd Lighting	£15,000.00.	
	<b>Total Earmarked Reserves</b>	<b>£75,815.67.</b>	
	<b>Total Unplanned Reserve</b>	<b>£63,137.32.</b>	
	<b>Total Cash After Reserves</b>	<b>£80,640.70.</b>	
	<b>COUNCILLOR AREAS OF INTEREST</b>		<b>RESP</b>
21/283	<u>Highways &amp; Traffic Working Group</u> To receive a report.		MM
21/284	<u>Policing</u> To receive a report.		JJ
21/285	<u>Rights of Way</u> To receive a report.		PW
21/286	<u>Jubilee Woods Access Track Working Group</u> To receive a report. To NOTE that Council has place a Purchase Order for £5,118 excl VAT.		PW/EN
21/287	<u>Staffing Committee</u> To receive a report.		BH/JJ/SG
<b>ITEM</b>	<b>CIRCULATIONS TO NOTE</b>		<b>RESP</b>
21/288	a) 15 <sup>th</sup> Sept Letter and 16 <sup>th</sup> Sept Email: Mr G and Mrs J Smith re Agenda Item 21/213. b) 20 <sup>th</sup> Sept Email: Freedom of Information Request. c) 22 <sup>nd</sup> Sept Email: WNC Negative Comment NCT02816 re delayed installation of SID pole. d) 11 <sup>th</sup> Oct Letter: Member of the Public Chapel Lane Reply to Chairman's Letter. e) 11 <sup>th</sup> Oct Email: West Northamptonshire Strategic Plan – Spatial Options Consultations. f) 12 <sup>th</sup> Oct Email: Member of the Public re HM Land Registry. g) 12 <sup>th</sup> Oct Email: Member of the Public re injury on Main Road pavement. h) Email: NCALC weekly updates and Sept/Oct bi-monthly update.		ALL
<b>ITEM</b>	<b>CLOSING PROCEDURES</b>		<b>RESP</b>
21/289	<u>Items for next Agenda</u> Councillors are asked to notify the Clerk of items they wish to be included on the next agenda.		ALL
21/290	<u>Confidential Item relating to security</u> To RESOLVE to close the meeting to the public to discuss a confidential item.		ALL

Signed:



Clerk to Crick Parish Council

### APPENDIX 1 - PAYMENTS TABLE

Ref.	Payee	Description	Power	Amount
BACS	Crick Good Neighbours	Community Fund Grant to assist with insurance costs	Local Government (Miscellaneous Provisions) Act 1976 s19 (3)(a)	£173.12
BACS	E.on	Electricity 1 <sup>st</sup> July – 30 <sup>th</sup> Sep 2021	Parish Councils Act 1957, s3	£522.98
BACS	Community Heartbeat Trust	G3 Adult Defibrillation Electrodes 21-24 month shelf life 210505-04 28/11/2023	Local Government (Miscellaneous Provisions) Act 1976 s19 (1)	£88.80
BACS	Employee(s)	Net pay	Local Government Act 1972 s112	£1,721.30
BACS	Employee(s)	Home wkg Allowance 21 <sup>st</sup> Sep – 18 <sup>th</sup> Oct	Local Government Act 1972 s112	£24.00
BACS	A P Beevor	Cutting back hedges Yelvertoft Road	Parish Councils Act 1957 s3	£216.00
BACS	A P Beevor	Grass cutting 1/2/13/14/27/28 <sup>th</sup> Sep 21	Local Government Act 1972s101 s136	£1,328.40
BACS	SLCC	Qualification Fee: CiLCA	Local Government Act 1972 s112	£410.00
BACS	Bridge and Highway Maintenance Ltd	Supply and fit bin and base Church Street. Supply and reinstall new base, and replace missing clips for bin Main Rd/Monks Way	Litter Act 1983 s5	£1,927.20
BACS	Complete Weed Control	Second spray to all-weather track EM25	Highways Act 1980 s50	£240.00
BACS	NCALC	Data Protection for Clerks and Officers	Local Government Act 1972 s112	£38.00
BACS	Arbolution Tree Services	Tree works at the Washbrook, Fallowfields hedges, Burial Ground and Bury Dyke	Open Spaces Act 1906 s10	£732.00
D/D	NEST	Employee pension scheme	Local Government Act 1972 s112	£154.89
D/D	BT	Sep phone/broadband	Local Government Act 1972 s111	£52.26
Dr Card	Fasthosts	5GB Exchange Basic 2019 Mailbox	Local Government Act 1972 s111	£39.47

### APPENDIX 2 - INCOME TABLE

Date	Current Account	Amount
Sep 2021	2 <sup>nd</sup> and final instalment of Precept from West Northamptonshire Council	£56,731.50
Sep 2021	Memorial Fees	£75.00
Sep 2021	Insurance Premium Recharged to Crick Community Sports Centre	£996.55
Date	Community Fund Account	Amount
Sep 2021	None received.	Nil
Date	Fixed Rate Deposit Account	Amount
Sep 2021	None received.	Nil