

COMMUNITY EMERGENCY AND FLOOD PLAN

WRITTEN BY Brian Hughes

DATE WRITTEN 18 March 2020

DATE OF LAST AMENDMENT N/A

A. Community Resilience and Response Group (CRRG)

e.g. Flood Warden, Community Volunteer, overall responsibility of coordinating and updating the plan.

Name	Position of CRRG	Address	24hr Contact Number(s)
Jill Jamieson	Chairman, Crick Parish Council	The Homestead, Oak Lane	01788 8824486
Brian Hughes	Vice - Chairman, Crick Parish Council	40 Pyke Way	07798 713939
Emma Needham	Interim Parish Clerk and Responsible Financial Officer, Crick Parish Council	The Old School Church Street	01788 823040
John Jones	Councillor Crick Parish Council	10 Boat Horse Lane	07917 276591
Cliff Cooper	Councillor Crick Parish Council	26a, Boat Horse Lane	01788 822773
Lincoln Smith	Councillor Crick Parish Council	12 Coleman Close	07754 839162

Distribution List

Insert the details of community members who have a copy of this plan:

Name	Address	Contact Number(s)	Email Address
All Parish Councillors, see list at https://www.crickparish.org.uk/councillors.html			
Medical Practice	16 Watford Road	01788 822203	crickmedicalpractice@nhs.net
Village Hall	Bucknills Lane	07772275577	crickhallsec@btinternet.com
Community Sports Centre	Yelvertoft Road	01788 823924 01788 822580 07802 237526	booking@crickcommunitysportscentre.org
St Margaret's Church	Church Street	01788 824680 07702 229323	daveandsuemilne@btinternet.com
United Reformed Church	Chapel Lane	01788 822564	brenda.morgan2011@btinternet.com
Good Neighbours		07517 802097	crickgn@gmail.com
The Bursar Crick School	Main Road	01788 822633	bursar@crick.northants-ecl.gov.uk

Record of Amendments/Revisions to Plan

Date	Details of amendments/revisions	Amended/revised by

A.1 Initial Incident Information Form

Use this form to record initial information received on the incident. Complete as many boxes as possible. Start you log as soon as possible.

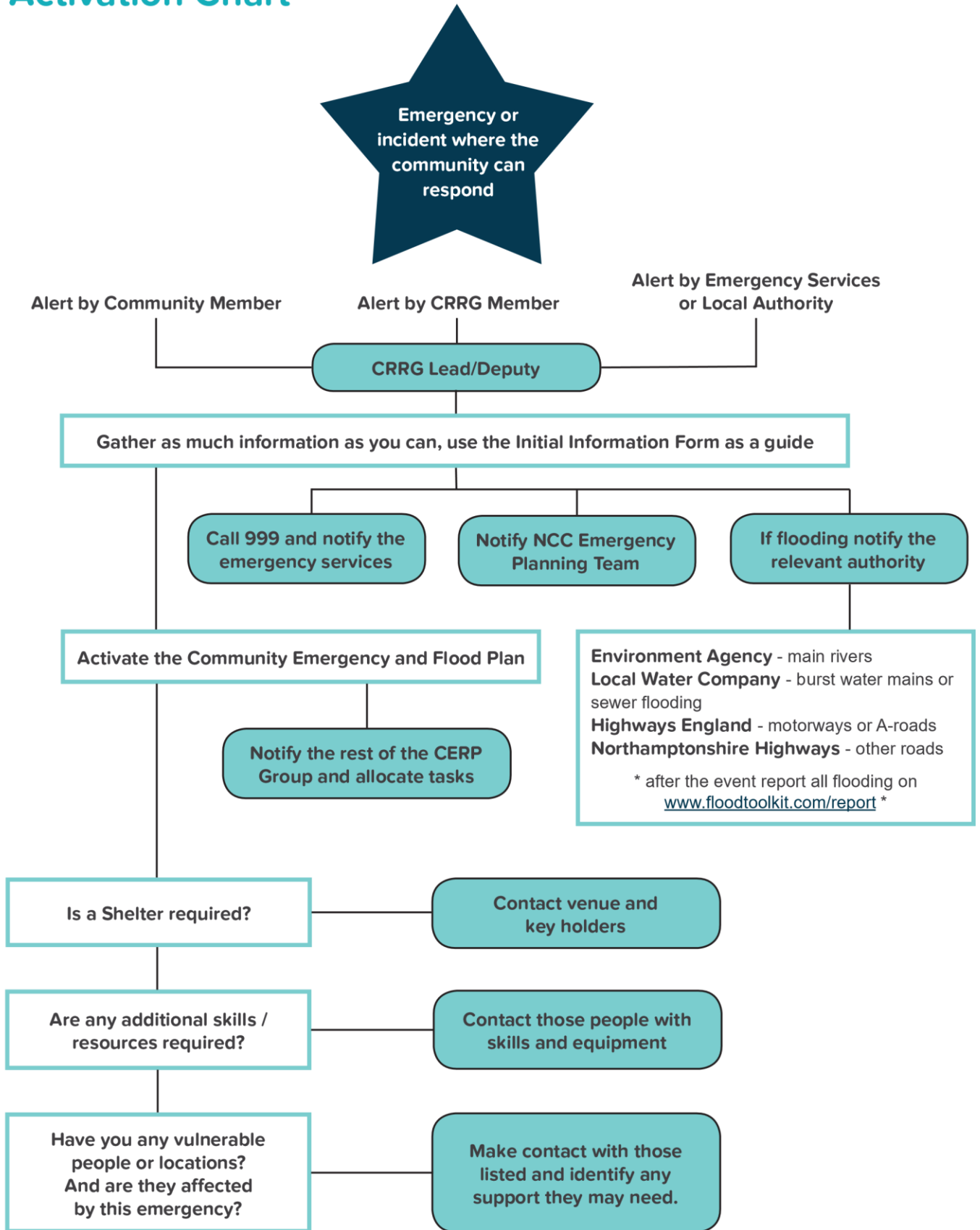
CALL INFORMATION

INCIDENT DETAILS

INCIDENT LOG

Date	Time	Action

A.2 Activation Chart



Action

CRRG Person Responsible

Call NCC	Interim Parish Clerk
Call Local Authority	Chairman
Call Environment Agency	Vice-Chairman
Listening to the radio	Councillor
Checking websites	Councillor
Monitoring social media	Councillor
Door-knocking (list streets/areas as appropriate)	Councillors
Using loudhailer (list streets/areas as appropriate)	Councillors
Contacting vulnerable people/locations	Interim Parish Clerk
Keep notice boards updated	

A.3 Generic Emergency Action Check List

	Action	Tick when complete
1	If it is possible that the emergency services are not aware, call 999 as soon as possible (see Section A.1 above) for information to give)	<input type="checkbox"/>
2	Contact and inform the NCC Emergency Planning Team and relevant authorities. Take note of any safety advice given to you and discuss at the CRRG meeting.	<input type="checkbox"/>
3	Keep a decision/action log and record the following: <ul style="list-style-type: none"> • Any decisions you have made • Who you spoke to and what you said • Any information received 	<input type="checkbox"/>
4	Contact <ul style="list-style-type: none"> • Other members of the CRRG (see Section A for contact details) • Those specifically under threat • The Parish Council via the Parish Clerk • Volunteers and key holders as appropriate 	<input type="checkbox"/>
5	Have CRRG briefing.	<input type="checkbox"/>
6	Decide on actions. Consider the need for a Parish Shelter, checking on vulnerable people, a soup kitchen, flood defences, providing blankets.	<input type="checkbox"/>
7	Inform the community of the emergency and actions being undertaken.	<input type="checkbox"/>
8	Inform the community of any advice given to you from the Local Authority, Environment Agency or the emergency services. Request the community to tune into the local radio.	<input type="checkbox"/>
9	Inform the NCC Emergency Planning Team of any decisions made.	<input type="checkbox"/>
10	Remember to regularly liaise with the Local Authority and the Environment Agency to maintain the safety of the community.	<input type="checkbox"/>
11		<input type="checkbox"/>
12		<input type="checkbox"/>

B. Map of Community - to aid the emergency services, or a neighbouring parish, who may not be familiar with the area to use the Plan during an emergency.



C. Pictures of Landmarks within Community - e.g. Church.



Post Office



United Reformed Church



The Old School/Parish Office



St Margaret's Church

D. Local Risks - What could happen? What has happened in the past?

Use the Community Risk Register for Northamptonshire (found at www.northamptonshire.gov.uk/emergencies) and historic emergencies your community has experienced.

Local Risk (amend as appropriate)	Likelihood to occur	Potential impacts
Flooding in low lying areas of Parish	Medium	Blocked roads and drains. Residents and businesses affected and displaced.
Fire in dwelling or business premises	Low	Residents and businesses affected and displaced. Traffic disruption if roads blocked.
Pandemic (e.g. Covid -19)	Low	Shortages of food and medicines. Provision of support for those at risk.

E. Shelters/Temporary Reception Centres

Key Holder Name	Address	24hr Contact Number(s)
Julia Cartwright	Village Hall, Bucknills Lane	01788 822520
Key Holder Name	Address	24hr Contact Number(s)
Paul Lane Ian Gidley	Community Sports Centre Yelvertoft Road	01788822580 07802237526
Key Holder Name	Address	24hr Contact Number(s)
Dave Milne	St Margaret's Church Church Street	01788 824670 07702 229323
Key Holder Name	Address	24hr Contact Number(s)
Dave Milne	The Old School Church Streetl	01788 824670 07702 229323
Key Holder Name	Address	24hr Contact Number(s)
Lyn Chamberlain	Primary School Main Road	01788 822633
Key Holder Name	Address	24hr Contact Number(s)
Brenda Morgan	United Reform Church Chapel Lane	01788 822564See

F. Skills within the Community

Include experience/qualifications, address and 24-hour contact numbers. e.g. Doctors, nurses, plumbers, childcare specialists, emergency resilience volunteers, etc.

Crick Medical Practice Tel 01788822203.

Obtain latest information and assistance by searching Crick News, Facebook and the www.

G. Equipment within the Community

Include owner, address and 24-hour contact numbers. E.g. 4x4 vehicles, chain saws, camping equipment, boats, etc.

Obtain latest information and assistance by searching Crick News, Facebook and the www.

H. Vulnerable Locations

(This section should be kept separate from the main document and kept in a sealed envelope in a locked location)

Do we have any in Crick?

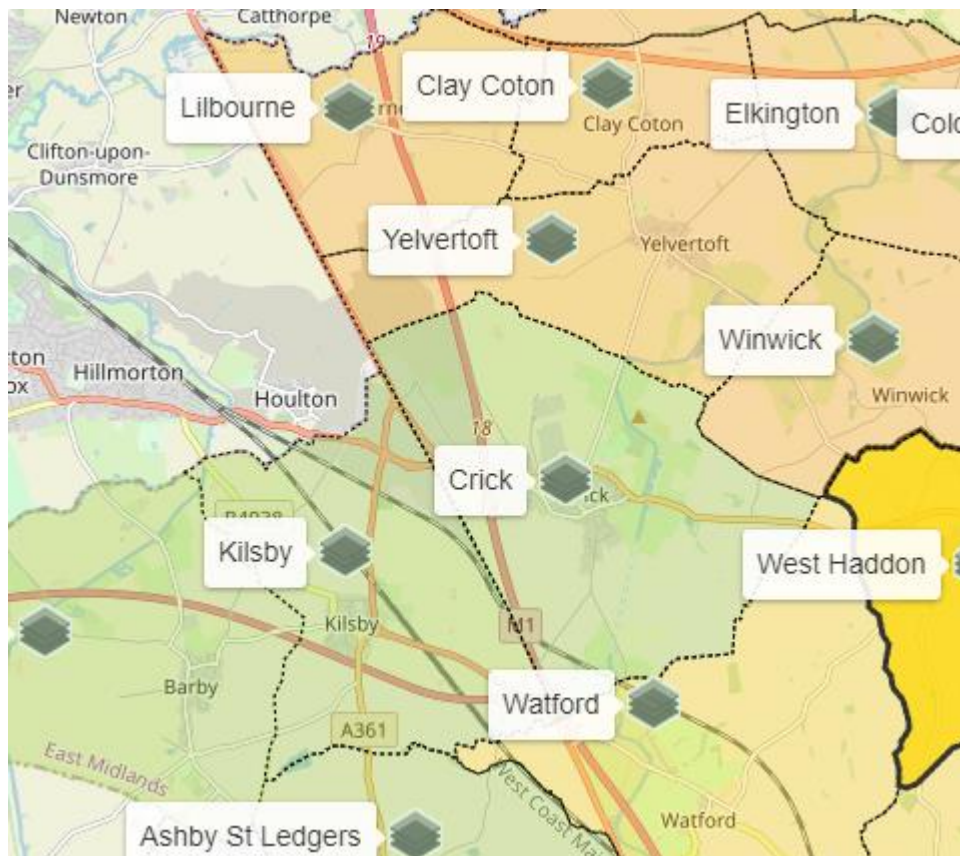
I. Vulnerable Persons

(This section should be kept separate from the main document and kept in a sealed envelope in a locked location)

Can this information be provided by Crick Medical Practice, the Police etc. Will they disclose it or do we need to check in an emergency?

J. Neighbouring Parish Council Contact Details

Parish	Contact Details
Kilsby	Tel: 07581 490581 Email: parishcouncil@kilsbyvillage.co.uk
West Haddon	Tel: 07493 366527 Email: executiveofficer@westhaddonparishcouncil.gov.uk
Yelvertoft	Tel: 07305 801095 Email: clerk@yelvertoft-pc.gov.uk
Lilbourne	Tel: 07759 076161 Email: lilbournepc.clerk@gmail.com
Winnick	Tel: 07818 066549 Email: jjoinson.winwickclerk@outlook.com
Watford	Tel: 01327 310570 Email: watfordparish@gmail.com
Rugby Borough	Tel: 01788)533533 Email: contact.centre@rugby.gov.uk



K. Useful Local and Private Companies

Include Business Name, service type and contact details.

Ideas please!

Company	Contact Details
Prologis (DIRFT)	
Costco	
Burcher's Petcare	
Holiday Inn	
Ibis	

L. Local Council Contact Details

Daventry District Council	Tel: 01327 871100 Website: https://www.daventrydc.gov.uk/ for full list of services.
Northamptonshire County Council (NCC)	Tel: 0300 126 1000 Website: https://www.northamptonshire.gov.uk/contact-us/Pages/general-enquiries.aspx for full list of services.
NCC Highways	Tel: 01604 883400 Fix My Street https://www.northamptonshire.gov.uk/councilservices/northamptonshire-highways/roads-and-streets/Pages/report-highway-problem.aspx

M. Emergency Contact Details

Name	Telephone number
Crime Stoppers	0800 555 111
Emergency Services	999 (emergency) / 101 (non emergency)
Environment Agency Incident Hotline	0800 80 70 60 (24hrs)
Gas Leaks	0800 111 999
Highways England	0300 123 5000
NCC Emergency Planning Duty Officer	07885 292851
Northamptonshire Highways	03001 261000 or 07000 782112 (out of hours)
Out of Hours medical advice	111

Name	Telephone number
Police counter- terrorism hotline	0800 789 321
Power cuts	105
RSPCA	0300 123 4999
Water Leaks	08457 145 145

N. Communications

BBC Radio Northampton	104.2/103.6 FM
Twitter e.g. EA, NCC, Police	<p>NCC EP Team @NorthantsEPTeam NCC @mycountycouncil Northants Police @NorthantsPolice The EA @EnvAgencyMids Met Office @MetOffice Highways England @HighwaysEngland Northamptonshire Highways @NNHighways Northants Fire @NorthantsFire</p>
Websites e.g. EA, NCC, Police	<p>www.environment-agency.gov.uk www.northamptonshire.gov.uk/emergencies www.metoffice.gov.uk www.northants.police.uk www.northantsfire.gov.uk/ https://www.gov.uk/government/organisations/highways-england www.westernpower.co.uk www.anglianwater.co.uk/ www.stwater.co.uk/ www.openreach.com/ www.eonenergy.com/</p>
Other communications channels	