

CRICK PARISH COUNCIL

MINUTES OF ORDINARY COUNCIL MEETING

On Monday 21st December 2020 at 7.30pm

Virtual meeting via Zoom.

Email: clerk@crickparishcouncil.org.uk

Present:

Chairman: Councillor Jamieson

Councillors: Councillor Cooper, Councillor Goodger, Councillor Hughes, Councillor Lowe, Councillor Miller, Councillor Smith, Councillor Udale

Clerk: Emma Needham

Public: 1 Member of the public

MINUTES

ITEM	OPENING PROCEDURES	RESP
20/283	The Chairman welcomed members to the meeting and exchanged seasonal greetings.	JJ
20/284	Apologies were received and approved from Councillor Tolfts (technical reasons).	All
20/285	<p>a) Both PCSOs were unable to attend, due to shift pattern and leave, but they had emailed their report which can be viewed and downloaded from the Parish Council website using the following link: november-2020-sponsored-pcso-report-crick.pdf (crickparish.org.uk)</p> <p>b) District Councillor Lomax attended the meeting and submitted a report to Councillors in advance. Her report can be viewed and downloaded from the Parish Council website using the following link: district-cllr-lomax-report-dec-2020.pdf (crickparish.org.uk). Chairman Jamieson asked District Councillor Lomax whether she had been able to question Daventry District Council (DDC) regarding their role in seeking alternative sites for the Daventry-based vehicle dismantling company to relocate.</p> <p>Councillor Hughes commented that this had been raised at the recent J18 Forum meeting and that Tony Gillet (DDC Executive Director – Resources) had denied that DDC were involved in assisting the relocation. District Councillor Lomax commented that the Business Team is a separate area, and Mr Gillet may therefore be unaware of the approaches that have been made. Chairman Jamieson commented that the potential location is a cause for concern as HGV traffic is frequently backing up to the J18 roundabout. She asked members to gather photographic evidence of this if they are in the vicinity. District Councillor Lomax agreed that this would be useful.</p>	Various
20/286	<p><u>Public Session (Open Meeting)</u></p> <p>A member of the public, Mr Bill Garvin, thanked the Parish Council for their work. Council reciprocated and thanked Mr Garvin for his contribution to the community and for his swift and efficient response on recent repairs and maintenance issues. It was noted that the bench on The Marsh might benefit from a coat of paint in the Spring.</p>	Various
20/287	There were no Declarations of Disclosable Pecuniary or Other Interests (DPI).	All
20/288	There were no Dispensations or written requests for dispensation of DPI to consider.	All
20/289	Council RESOLVED to Chairman Jamieson approving the minutes of the Ordinary Meeting on 16 th November 2020.	All
ITEM	ITEMS FROM PREVIOUS MINUTES	RESP
20/290	<u>Yelvertoft Road Lighting (Min Ref 20/252)</u>	RL/EN

	Councillor Lowe summarised the position as described in the report circulated by the Clerk prior to the meeting. It was noted that the Clerk may need to use her emergency powers to spend up to £850 on a design prior to the next meeting.	
20/291	<u>Bend Warning Signs Watford Road/Kilsby Road (Min Ref 20/253)</u> Councillor Miller explained that Ian Boyes (NCC Highways) had said he would drop them off at his house, but that he had not received them as yet. Council questioned why the signs would be dropped off at Councillor Miller's house given that they will need to be installed by a Highways approved contractor.	MM
20/292	<u>Speeding Traffic on Watford Road (Min Ref 20/254)</u> Council NOTED that a grant of £3,114.42 has been received from Northamptonshire Safer Roads Alliance (NSRA) for the installation a new Speed Indicator Device (SID). Councillor Hughes explained that the Section 50 licence has now been sorted out and that we are waiting for Steve Barber (NCC Highways) to respond with a quotation for installation of the pole. Once this is received, the purchase order for the SID will be placed with TWM. Council RESOLVED to purchase an additional bracket at a cost of £25 in order to allow the device to be used in both directions.	BH
20/293	<u>2020 Christmas Tree (Min Ref 20/255)</u> It was noted that the tree is listing again, in spite of several previous attempts to right it. The problem is thought to be that wedges have been used in lieu of using all four bolts with the stand. Councillor Miller agreed to collect and install the fourth bolt on 22 nd December. Councillor Hughes had noticed that only half the tree lights were working. He discovered that the connector box which controls the way the lights function was missing and therefore, with the agreement of the Chairman and the Clerk purchased the correct replacement transformer and connector box from Festive Lights at a cost of £36.98. He had submitted the invoice for reimbursement. It was noted that the tree needs to be removed on or before 4 th January and it was agreed to check DDC's collection arrangements, and those being offered by the Young Farmers to see whether these can be used.	JJ/JJo
20/294	<u>Website Working Group (Min Ref 20/258)</u> Council discussed the logo design proposed by the Website Working Group and agreed to proceed with the logo subject to the removal of the truck and the wind turbine from the design. For the colour version, Council agreed on a blue logo on a white background with the two lines of text in black lettering on a white background. Councillor Udale asked the Clerk to confirm that the colour choice would meet accessibility requirements.	BH
20/295	<u>Old Main Road East Pocket Park (Min Ref 20/220)</u> Chairman Jamieson contacted NCC regarding the possibility of the Parish Council acquiring the land. NCC explained that this area of land is still highway maintainable at the public expense and that the process for a third party to acquire it would be long and complicated. Subsequently, concerns were raised by a vulnerable road user regarding safety hazards arising from the lack of maintenance in this area. Chairman Jamieson raised the matter with County Councillor Longley to see what can be done to improve the safety and appearance of the area. County Councillor Longley advised Council to prepare an improvement plan for the area. Councillor Hughes suggested getting rid of the kerbing and creating a level shared space whilst still retaining access to the farm gateways. Councillor Goodger noted that the narrow section of the path towards the canal gets very overgrown and would benefit from being cut back. Chairman Jamieson asked Councillors to have a look at the area and other pocket parks and contribute ideas for the improvement plan. It was agreed to review progress at the next meeting.	JJ
20/296	<u>Housing Needs Survey (Min Ref 20/246)</u>	CC

	Council RESOLVED to purchase two banners to be positioned at the village entrances at both ends of Main Road to publicise the Housing Needs Survey. The cost will be no more than £100 + VAT and this has been allowed for in the grant that was received from Groundworks.	
ITEM	GENERAL MATTERS	RESP
20/297	<u>Budget 2021/2022</u> Council RESOLVED to set the budget for expenditure for 2020/21 at £140,855 in line with the proposal discussed at Council's 1 st December Budget Review Meeting and circulated to Councillors on 2 nd December.	ALL
20/298	<u>Streetlighting Repairs</u> Council RESOLVED to ratify the following repairs to streetlighting approved by the Clerk, under her emergency powers, due to safety concerns: <ul style="list-style-type: none"> a) Replumb streetlight back to upright position following vehicle collision £135.00 + VAT. Main Road (opposite junction with Cowley Meadow Way). b) Disconnect overhead service, remove existing bracket and service box, and replace with new £443.00 + VAT. Yelvertoft Road (opposite junction with Drayson Lane). c) Re-concrete in leaning post £60.00 + VAT. Chapel Lane. Council NOTED that faulty streetlights in Oak Lane, King Style Close and Chapel Lane were also fixed during the month. Councillor Goodger noted that in spite of the fix, the streetlight on Oak Lane has stopped working. Council agreed that payment for the Oak Lane repair should be withheld until E.On have returned to fix the repair. Councillor Hughes noted that there is a sodium streetlamp on Hillside, Main Road which should have been updated to a LED lamp. It was agreed to put this on the agenda for the next meeting.	ALL
20/299	<u>Petition for 20mph Zone in the Village</u> Councillor Hughes reminded Council that NCC Highways are not supportive of 20mph zones unless accompanied by a package of traffic calming measures. They have refused Council's previous requests for a 20mph zone in Crick. Councillor Hughes asked what method/(s) were being considered to design and deliver the petition and whether the pandemic would lead to limitations on what would be achievable via non-digital methods. It was agreed that to report back to the next meeting with a recommendation.	RL
20/300	<u>Crick Playing Fields Association</u> Council RESOLVED to approve the grant application for £700 received from Crick Playing Fields Association to help with cost of mowing.	ALL
20/301	<u>Crick Community Sports Field</u> Council noted and RESOLVED to approve the following enhancements to Parish Council land being carried out by its tenant, Crick Community Sports Field (CCSF): <ul style="list-style-type: none"> a) Install pedestrian path and fence from the main car park to the second sports field. b) Surface dressing the first section of the track to the Jubilee Wood i.e., from the main carpark to the storage containers. c) Re-white lining the main car park and creating 8 additional spaces. It was noted that the works will be funded by CCSF, either directly or via grants funding applications.	BH
20/302	<u>Crick News Winter 2020 Edition</u> Council thanked all those involved for a great achievement in producing the Winter 2020 edition under difficult circumstances. It was noted that time pressures had been tight but that the proof reading process could be improved for future editions. Council RESOLVED to pay: <ul style="list-style-type: none"> a) Editor's honorarium of £150 to James Stevens. b) Printing costs of £748 to Steers Printing. c) Delivery costs of £75 to Linda Horton. 	JG

20/303	<u>Greens & Maintenance Working Group</u> It was noted that the Working Group exists and requires new drive, starting with decisions regarding who should look after each area. It was agreed to defer further discussion to the next meeting.	RL
20/304	<u>Continuation of Junction 18 Forum</u> Council agreed to write to key people who will be part of West Northamptonshire Council and our MP, in support of Councillor Irving Swift's email. The email stresses the importance of the Junction 18 Forum and the strong desire that it continues and is supported by the new Unitary Council. Cllr Hughes stressed the improvements this forum had achieved.	JG
20/305	<u>Community infrastructure Levy (CIL) and S106 Training Course</u> Council RESOLVED to approve the Chairman's attendance on the above course offered by Northamptonshire CALC at a cost of £38 + VAT. The course takes place on 28 th April 2021.	JJ
20/306	<u>SLCC Practitioner's Conference</u> Council RESOLVED to approve the Clerk's attendance at the above conference at a cost of £75 + VAT. The conference takes place between 23 rd and 25 th February 2021.	EN
ITEM	PLANNING	RESP
20/307	<u>Notification of Planning Applications received for comment</u> a) <u>DA/2020/0943</u> – 9, Pyke Way, Crick. Construction of conservatory to rear elevation. Council RESOLVED to support the application. b) <u>DA/2020/0971</u> – GB Commercials, Saxon Drive, Kilsby. 2 x Internally illuminated letter-sets, 1 x internally illuminated totem sign, 1 x non illuminated wall panel. Council RESOLVED to a no comments response. c) <u>DA/2020/0995</u> - Highfield House Farm 27, Lauds Road, Crick. Demolition of existing kitchen extension and porch. Construction of two storey rear kitchen extension and porch. Council RESOLVED to support the application. d) <u>DA/2020/0996</u> - Highfield House Farm 27, Lauds Road, Crick. Listed Building Consent for rebuilding of part of the rear extension and other minor alterations. Council RESOLVED to support the application. e) <u>DA/2020/1007</u> - Butcher's Pet Care Ltd, Dockham Way, Crick. Installation of a heat and power plant. Council RESOLVED to support the application. f) <u>DA/2020/1055</u> – Home Close 37, Main Road, Crick. Work to tree in a conservation area. Council RESOLVED to support the application. g) <u>DCO/2020/0009</u> – DIRFT III DCO, Zone B, Plot 2 (DC5) Watling Street, Crick. Application to discharge Requirement 6 (g) (j) (n) and (o) and Requirement 12 for various changes to the layout and design of Zone B Plot 2. Council RESOLVED to a no comments response.	ALL
20/308	<u>Notification of Planning Application Decisions received from the Planning Authority</u> a) <u>DCO/2020/0007</u> - DIRFT III DCO Northern Access Road, Watling Street, Crick. Approval DCO. b) <u>DA/2020/0919</u> - White Cottage 24, Lauds Road, Crick. Approval Trees in Conservation Area. c) <u>DA/2020/0867</u> - Hunters Gap 31, High Street, Crick. Approval Trees in Conservation Area. d) <u>DA/2020/0848</u> - Acorn House 5, Wolsey Close, Crick. Approval TPO. e) <u>DA/2020/0733</u> - 53, Cowley Meadow Way, Crick. Approval Full. f) <u>DA/2020/0655</u> – 7, Drayson Lane, Crick. Approval Householder App. g) <u>DA/2020/0656</u> – 7, Drayson Lane, Crick. Approval Listed Building. h) <u>DA/2020/0200</u> - Construction of Solar Farm. Approval Full.	ALL
ITEM		RESP
20/309	<u>Accounts for Payment</u> Council considered and RESOLVED to all payments being made, as set out in Appendix 1.	ALL
20/310	<u>Income</u> Council considered and NOTED all income received in the month as set out in Appendix 2.	ALL
20/311	<u>Cash Balances as at 30th November 2020</u> To NOTE balances per Cashbook as follows:	ALL

	a) Current Account £144,458.29. b) Community Fund Account £4,163.68. c) Fixed Rate Deposit Account £33,145.35. TOTAL per Cashbook £181,767.32.	
20/312	<u>Earmarked Reserves as at 30th November 2020</u> To NOTE general and earmarked reserves as follows: DWH Phase 5 £16,396.00. Special Projects £9,252.56. Addition Streetlighting £2,718.00. DWH Existing Maintenance £6,600.00. Community Fund £4,163.68. Emergency Fund Reserve £5,000.00. Burial Ground Improvements £5,000.00. Yelvertoft Rd Lighting £4,800.00. A428 Bridge Lights £2,000.00. Somme Memorial Site £3,466.12. CIL Money £790.35. Eldon Wall £500.00. Heritage Board Balance £314.00. Groundworks UK Grant £4,505.00. Total Earmarked Reserves £65,505.71. Total Unplanned Reserve £56,731.50. Total Cash After Reserves £59,530.11.	ALL
ITEM	COUNCILLOR AREAS OF INTEREST	RESP
20/313	<u>Highways & Traffic Working Group</u> Nothing to report.	MM
20/314	<u>Policing</u> Council NOTED the report circulated prior to the meeting.	BH
20/315	<u>Rights of Way</u> Council NOTED the work being carried out by Network Rail contractors on the Crick/Kilsby bridleway. It was agreed to write to Steve Haddock of Prologis to thank him for being instrumental in this.	JG
20/316	<u>The Special Projects Working Group</u> Councillor Lowe requested to include the project for a Young Children's Play Area on Bury Dyke/ Fallowfields on the Agenda for the next meeting.	RL
ITEM	CIRCULATIONS TO NOTE	RESP
20/317	All circulations were noted: a) Email: Northants CALC Bi-Monthly update. b) Email: Information for Councillors on Census 2021. c) Email: Enquiry from member of the public re Sports Field track and parking issues. d) Email: West Haddon Road Closure w/c 6 th January.	ALL
ITEM	CLOSING PROCEDURE	RESP
20/318	<u>Items for next Agenda</u> In addition to the items to revisit noted above, items to be included in the next Agenda are: a) Litter. b) Sponsorship of A428 Roundabouts c) Confidential item to be discussed in Closed session	ALL

APPENDIX 1 - PAYMENTS TABLE

Ref.	Payee	Description	Amount
BACS	Daventry Norse Ltd	Waste Collection fees Inv 3598.	£26.63
BACS	Welford Christmas Tree Farm	12FT Norway Spruce and delivery charge.	£134.48
BACS	Welford Christmas Tree Farm	Installation Charge – withheld pending credit note.	£50.00
BACS	William Garvin	Removal of posts and rotten noticeboard on The Marsh, repair handrail.	£214.00
BACS	Employee(s)	Homeworking Allowance 18 th November to 21 st December.	£30.00
BACS	Employee(s)	Net pay.	£1,343.06
BACS	HMRC	Q3 PAYE & NI.	£1,315.06
BACS	Crick Playing Fields Assoc	Grant to assist with mowing costs.	£700.00
BACS	Viking	Stationery.	£15.95
BACS	2Commune	Responsive template upgrade.	£900.00
BACS	Steers Printing	Print and supply 1,000 x Crick News Issue 4 Winter 2020 – A5 size 40pp in booklet.	£748.00
BACS	James Stevens	Editors Honorarium Crick News Issue 4 Winter 2020.	£150.00
BACS	Linda Horton	Delivery of approx. 1,000 copies of Crick News Issue 4 Winter 2020.	£75.00
BACS	Autela Payroll Services	October, November, December Payroll Services.	£65.52
BACS	Steers Printing	2 x banners to advertise Housing Needs Survey..	£86.40
D/D	British Telecommunications	November phone/broadband M016 90.	£49.67
D/D	Public Works Loan Board	Streetlights December Repayment PW504702.	£957.64
D/D	NEST Pension scheme	Employee pension scheme.	£117.60
D/D	CPRE	Annual Membership.	£36.00
Dr Card	Fasthosts	Increase size of Clerk's mailbox – month.	£3.59
Dr Card	Fasthosts	Increase size of Clerk's mailbox – convert monthly to annual invoicing.	£36.72
Dr Card	Fasthosts	Increase size of Chairman's mailbox – annual.	£39.47
Dr Card	Fasthosts	Annual renewal Momentum Web Hosting.	£99.00
Dr Card	McAfee	Annual renewal.	£64.99
Dr Card	Amazon	Condolences card.	£2.25

APPENDIX 2 - INCOME TABLE

Date	Current Account	Amount
Nov 2020	Burial Fee.	£260.00
Nov 2020	Cash from Roll of Honour Donations.	£103.00
Date	Community Fund Account	Amount
Nov 2020	None received.	Nil
Date	Fixed Rate Deposit Account	Amount
Nov 2020	None received.	Nil

In the absence of further business, the meeting was closed at 20:52hrs.

Signed: **Jill Jamieson - Chairman to Crick Parish Council**

Date: 18th January 2021