

CRICK PARISH COUNCIL

MINUTES OF ORDINARY PARISH COUNCIL MEETING

On Monday 16th March 2020 at 7.30pm

The Old School, Church Street, Crick, Northamptonshire, NN6 7ST

Tel: 01788 823040 Email: clerk@crickparishcouncil.org.uk

Present:

Chairman: Cllr Jamieson

Councillors: Cllr Udale,
Cllr Smith

Clerk: Emma Needham

Public: 3 Members of the public

MINUTES		Action
19/737	APOLOGIES	
Cllr Miller (social distancing), Cllr Harding (social distancing), Cllr Tolfts (social distancing), Cllr Lowe (prior engagement), Cllr Goodger (social distancing), Cllr Cooper (social distancing), Cllr Hughes (social distancing), Cllr Jones (prior engagement)		Accepted
<i>The Chairman explained the measures that had been taken in order for the meeting to be carried out in line with current government guidelines on social distancing due to Coronavirus Covid-19 pandemic. She then closed this session of the meeting to allow the public to speak.</i>		
PUBLIC PARTICIPATION (OPEN MEETING)		
19/738	Parishioner Views/Reports: a) 3 Members of the public expressed their concern and objection to planning application DA/2020/0115 Land adj to Deer Park nursery, West Haddon Rd. It was said that no mention had been made in the planning application to the potential impact of HGVs to the lake/dyke adjacent to the site access road. They questioned whether the access road had sufficient load bearing capacity. If the structure of the lake was compromised then the effects could be far reaching. b) PCSO Duncan Cummings sent his apologies. PCSO Les Conopo also sent his apologies as he is self-isolating for 14 days. PCSO Duncan Cummings sent his report prior to the meeting which can be viewed at https://www.crickparish.org.uk/uploads/pcso-report-feb-2020.pdf c) District Councillor Lomax circulated her report prior to the meeting which can be viewed and downloaded via the Parish Council website using the following link: https://www.crickparish.org.uk/uploads/district-cllr-lomax-report-mar-2020doc.pdf d) County Councillor Longley was unable to attend.	
<i>The Chairman re-opened the meeting as a closed session for Council participation only.</i>		
19/739	DECLARATION OF INTERESTS	
a) There were no declarations of any Disclosable Pecuniary or Other Interests (DPI) to report. b) There were no dispensations or written requests for dispensation of DPI to consider.		
19/740	MINUTES	
Council RESOLVED to Chairman Jamieson approving the minutes the Ordinary Meeting on 17 February 2020.		
ITEMS FROM PREVIOUS MINUTES		
19/741	A428 Canal Bridge (Min Ref. 19/701) Work on the canal footbridge commenced on 2 nd March. The work is anticipated to take 5-6 weeks to complete. Plans for a grand opening to celebrate the construction of the bridge have been discussed but may have to be delayed due to restrictions on social gatherings to slow the spread of Coronavirus Covid-19.	JJ/BH

19/742	<u>Litter and HGV Parking (Min Ref. 19/704)</u> Deferred to next meeting.	BH
19/743	<u>VE Day – 8 May 2020 (Min Ref. 19/705)</u> Cllr Jones circulated his report prior to the meeting, which can be viewed at https://www.crickparish.org.uk/uploads/ve-day-update-mar-2020.pdf	JJo/DT
19/744	<u>Best Village Competition (Min Ref. 19/706)</u> It was noted that the postponement of the competition looked increasing likely due to guidelines to slow the spread of Coronavirus Covid-19. POST MEETING NOTE: Council has received notification that the competition will be postponed until July/August, although this is subject to change.	JJo
19/745	<u>Barratts/St Margaret's View Transfer of POS (Min Ref. 19/707)</u> There were no further updates to report.	CC
19/746	<u>DA/2019/0856 Planning Application for permanent siting of portable building for exercise classes- Crick Sports-field, Yelvertoft Road, Crick (Min Ref. 19/709)</u> The matter is ongoing. Cllr Cooper is in discussion with CCSC regarding renewal of the lease, required by 27 th May. The PC's main concern is restriction of use to present use. A precise definition of present use is pending from the current lessee.	CC
19/747	<u>Church Wall Insurance (Min Ref. 19/711)</u> Council RESOLVED to increase annual insurance premium by £70.89 to cover the church wall.	EN
19/748	<u>Bank Signatory and Online Banking Security Token (Min Ref. 19/724)</u> Council RESOLVED to retrospectively allow Chairman Jill Jamieson to apply for a new online banking security token.	JJ/EN
19/749	<u>Litter Bin (Min Ref. 19/725)</u> Council RESOLVED to purchase a "Topsy Royale" litter bin for the south side of Main Road near Eldon Way, positioned immediately to the west of the bus stop and costing approximately £482.	EN
19/750	<u>Canal & River Trust Request</u> a) Council RESOLVED to write to Adrian Lole of C&RT, thanking him for his response but repeating council's request for information and a plan for improving the deteriorating section between Bridges 12 & 13. b) Council RESOLVED to invite C&RT to submit an article for Crick News outlining their plans to improve the towpath for the community.	JG
GENERAL MATTERS		
19/751	<u>Strategic Land Availability Assessment Methodology</u> Deferred to next meeting.	ALL
19/752	<u>Update of Crick Village Neighbourhood Plan (CVNDP) to reflection adoption of Part 2 Local Plan</u> Deferred to next meeting.	BH
19/753	<u>Old School Trustees</u> Deferred to next meeting.	JU
19/754	<u>Somme Memorial</u> Roses have been purchased and will be planted at the Somme Memorial in order to enhance the setting.	DT
19/755	<u>Crick News</u> Council RESOLVED to: a) adopt the updated Crick News Policy b) disband the Crick News Working Group as it has completed its work	JG
19/756	<u>Octavian Droobers Orienteering Club</u> Deferred to next meeting.	BH
19/757	<u>New Clerks Course Northants CALC</u> Council RESOLVED to approve Emma Needham's attendance on two day New Clerk's training course delivered by Northants CALC, in paid working hours, at a course cost of £175 plus travel expenses.	ALL
19/758	<u>Payment Terms</u> Council RESOLVED to defer making a decision on adopting standard payment terms of 30 days on invoices raised and monitor whether late payment of invoices is an issue.	JG/EN
19/759	<u>Debit Card Application</u> Council RESOLVED to approve a debit card application for Interim Clerk & RFO Emma Needham.	ALL
19/760	<u>Annual Parish Meeting</u> Council RESOLVED to postpone the Annual Parish Meeting due to be held on Monday 23 rd April due to social distancing guidelines from government. Council noted that it was not necessary to approve the purchase of refreshments for the meeting until a new meeting date can be arranged.	JJ/EN

19/761	<u>Application for Premises Licence for DHL Warehouse DIRFT</u> Council RESOLVED to a no comment response.		ALL
19/762	<u>Coronavirus Planning</u> a) Council RESOLVED to support Crick Good Neighbours Coronavirus Strategy and noted that there might be future requests for financial support. b) Council RESOLVED to provide business continuity by implementing delegated authority to the clerk in the event that the Covid-19 outbreak prevents the council meeting in a reasonable time in line with guidance provided by Northants CALC as follows: <i>"The Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a statutory or commercial deadline. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place."</i>		ALL
PLANNING			
19/763	<u>DA/2020/0069 – Planning Application Tudor House, 20, Boat Horse Lane, Crick</u> Demolition single storey side extension and conservatory. Construction of single storey rear extension. Council RESOLVED to a no comment response.		ALL
19/764	<u>DA/2020/0070 – Listed Building Consent Tudor House, 20, Boat Horse Lane, Crick</u> Demolition single storey side extension and conservatory. Construction of single storey rear extension. Council RESOLVED to a no comment response.		ALL
19/765	<u>DA/2020/0115 – Planning Application Land Adj Deer Park Nursery, West Haddon Road, Crick</u> Construction of Class B8 high bay warehouse with ancillary Class B1 office accommodation (revised scheme). Council RESOLVED to Chairman Jamieson drafting a letter of objection.		ALL
19/766	<u>DA/2020/0137 – Planning Application 14, Boat Horse Lane, Crick</u> Demolition of existing porch and construction of two storey front extension. Construction of first floor side extension, single storey rear extension and single storey front extension (revised scheme). Council RESOLVED to a no comment response.		ALL
19/767 PLANNING DECISION NOTIFICATIONS			
<u>DA/2019/1086 – Planning Application Approved – Faulkners Lodge, 23 Watford Road, Crick</u> Single storey side and rear extensions.			
19/768 ACCOUNTS			
<u>Accounts for Payment – Current Account</u>			
<ul style="list-style-type: none"> Council RESOLVED to all payments being made, as set out in the table below. 			
Ref.	Payee	Description	Amount
ONLINE PAYMENTS VIA BACS TRANSFER & CHEQUE			
501324	HMRC	Quarter 4 Tax & NI contribution payment	£1,163.50
BACS	Mrs G E Needham	Clerk's Net Pay	£553.12
BACS	Viking Direct	Stationery - printer cartridges, paper, stamps etc Inv. 790691	£254.63
BACS	Daventry NORSE Ltd	Waste collection fees Inv. 1634	£25.48
BACS	Treeworx	Tree surgery T2906 Add'l and T2900 felling to ground Inv. 633	£696.00
200010	Daventry & District Citizen's Advice Bureau	Grant COMMUNITY FUND	£250.00
BACS	Matt's Gardening	Burial ground maintenance fees February - Inv. 102	£84.95
501325	Cllr D Tolfts	Reimbursement for roses for Somme sculpture	£162.50
BACS	Mrs G E Needham	2020 Burial Superintendent Stipend pro-rata 17th Feb to 31st Mar 2020	£50.00
BACS	Steers Printing	Crick News Issue 01 printing fees - Inv. 12960	£1,148.00
501326	James Stevens	Crick News Editor honorarium - Spring issue	£150.00
501327	Linda Horton	Crick News Issue 01 delivery fee - Inv no 2	£75.00
Direct Debit Payments			
D/D	Public Works Loan Board	Loan repayment for the purchase of the Sportsfield & Woodlands	£4,774.89
D/D	British Telecommunications	February phone/broadband bills M008 CC	£49.73

PAYMENTS/TRANSFERS MADE BETWEEN MEETINGS UNDER FINANCIAL REGULATIONS 4.1, 5.5 AND/OR 5.6			Min Ref or FR Ref																																	
	None																																			
19/769	<p>Balance of Accounts 29.02.2020</p> <p>a). DirectPlus Account £112,265.80</p> <p>b). Community Fund Account £3,013.68*</p> <p>c). Fixed Rate Deposit Account £32,954.43*</p> <p>TOTAL £148,233.91</p> <p><i>* estimates as Clerk not able to access online banking. Hard copy statements have been requested but only Direct Plus Account has arrived by post to date</i></p> <p>TOTAL CASH AVAILABLE AFTER RESERVES</p> <p>£121,998.56</p>	<p>Earmarked Reserves</p> <p>Somme Memorial Site £1,600.00</p> <p>Heritage Board Balance £314.00</p> <p>David Wilson Maintenance £7,600.00</p> <p>Litter Bin Grant £331.00</p> <p>Eldon Wall £500.00</p> <p>Playing Field Track £2,000.00</p> <p>Addition Streetlighting £9,000.00</p> <p>CIL Money £790.35</p> <p>Yelvertoft Rd Lighting £4,800.00</p> <p>TOTAL £26,235.35</p>																																		
19/770	<p>Income</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Account</th> <th>Income Received</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>07/02/2020</td> <td rowspan="4">Current Account</td> <td>Acorn Donations from Christmas Carol Concert</td> <td>£115.00</td> </tr> <tr> <td>11/02/2020</td> <td>Memorial Fee – David Thomas</td> <td>£60.00</td> </tr> <tr> <td>24/02/2020</td> <td>Burial Fee – Dennis Barbet</td> <td>£130.00</td> </tr> <tr> <td>27/02/2020</td> <td>Northamptonshire County Council – Grass cutting grant</td> <td>£1,140.15</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th>Date</th> <th>Account</th> <th>Income Received</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Feb 2020</td> <td>Community Fund Account</td> <td>None</td> <td>-</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th>Date</th> <th>Account</th> <th>Income Received</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Feb 2020</td> <td>Deposit Account</td> <td>None</td> <td>-</td> </tr> </tbody> </table>	Date	Account	Income Received	Amount	07/02/2020	Current Account	Acorn Donations from Christmas Carol Concert	£115.00	11/02/2020	Memorial Fee – David Thomas	£60.00	24/02/2020	Burial Fee – Dennis Barbet	£130.00	27/02/2020	Northamptonshire County Council – Grass cutting grant	£1,140.15	Date	Account	Income Received	Amount	Feb 2020	Community Fund Account	None	-	Date	Account	Income Received	Amount	Feb 2020	Deposit Account	None	-		
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COUNCILLOR AREAS OF INTEREST																																				
19/771	<p><u>Highways & Traffic Working Group</u></p> <p>A report had been circulated prior to the meeting. There were no questions.</p>																																			
19/772	<p><u>Policing</u></p> <p>Nothing Further to report.</p>		-																																	
19/773	<p><u>Rights of Way</u></p> <p>A report had been circulated prior to the meeting. There were no questions.</p>		-																																	
CIRCULATIONS TO NOTE																																				
19/774	<ul style="list-style-type: none"> ▪ Email: Strategic Land Availability Assessment Methodology 17th Feb ▪ Email: Carla Howes Parking on road outside playing field 17th Feb ▪ Email: Leon Reiss Dangerous Tree Watford Road 17th Feb ▪ Email: The Wheels on Debussy Letter of Support 17th Feb ▪ Email: Paul Couling Litter bins in layby near weighbridge 24th Feb ▪ Email: NACRE The Village Viewpoint Winter Edition 24th Feb ▪ Email: Joanne Lamley New streetlight on Marsh 25th Feb ▪ Email: John Bamber Kilsby Road Pot Holes 3rd Mar ▪ Email: Daventry Leisure Exercise on Referral scheme 3rd Mar 																																			
19/775	ITEMS FOR NEXT AGENDA																																			
<p>Cllr Lowe had previously asked that The Special Projects Working Group should be added to COUNCILLOR AREAS OF INTEREST (Min Ref. 19/736). The Clerk apologised for this omission on the March Agenda and made note to add it to the next meeting Agenda</p>																																				

In the absence of further business, the meeting was closed at 7.55pm

Signed:

Jill Jamieson – Chairman to Crick Parish Council

Date: **20th April 2020**