

CRICK PARISH COUNCIL

MINUTES OF ORDINARY COUNCIL MEETING

On Monday 19 November 2018 at 7.30pm

The Old School, Church Street, Crick, Northamptonshire, NN6 7ST

Tel: 01788 823040 Email: clerk@crickparishcouncil.org.uk

Present:

Chairman: Cllr. Jamieson

Councillors: Cllr. Goodger, Cllr Tolfts, Cllr Hughes, Cllr Fursman, Cllr Harding, Cllr Maguire, Cllr Lowe, Cllr Cooper

Clerk: Mrs Josie Flavell

Public: 7 Members of Public

MINUTES		Action
APOLOGIES		
18/947	Cllr Parsons (prior engagement)	Accepted
<i>The Chairman closed this session of the meeting to allow the public to speak.</i>		
PUBLIC PARTICIPATION (OPEN MEETING)		
18/948	<p>PCSO Report</p> <p>a) PCSO Les Conopo reported that there have been several serious incidents at the rail freight terminal resulting in theft. There are also individuals working at rail freight terminal who are sleeping rough around the area and are refusing to engage with the Police. Please contact the Police if you see anyone sleeping rough or in a tent in the local area.</p> <p>The parish has also experienced two separate fires, one along the Watford gated road and another at the stables on Yelvertoft Road, which are believed to be acts of arson. A community message has been issued, asking witnesses to contact Fearless, Crime stoppers or 101 to report anything suspicious.</p> <p>With the impending Christmas period, the Police are targeting HGV crime and are therefore, continually engaging with the drivers. An anti-bullying campaign has been highlighted at the primary school. Human trafficking and modern-day slavery are also current issues the Police are dealing with.</p> <p>The trespassing issues on the rail freight are ongoing, with the Couling Farm also suffering the same.</p> <p>District Councillor Lomax</p> <p>b) Cllr Lomax reported that she raised the matter of the Cracks Hill maintenance at the Norse Liaison Meeting but is very disappointed with the lack of response.</p> <p>c) Chairman Jamieson stated that with the new Dog Control Orders coming into force on 1 December 2018, it is worrying that the PC have yet to be consulted about installing signage. Cllr Lomax agreed to chase this on behalf of Council.</p> <p>d) Cllr Hughes reported that at the start of December, it will be 12 weeks since J18 was last cleaned of litter by Norse and asked if Cllr Lomax could make a note to chase Norse, if the next planned litter pick does not take place.</p> <p>County Councillor Longley</p> <p>e) Cllr Longley sent his apologies for not attending and sent an email update to Chairman Jamieson which was read out to Council. It stated that the position of Northamptonshire County Council has not yet changed. However, the new CEO Teresa Grant is now settling in and it all seems to be going in a better direction. Cllr Longley is also encouraged by the team which is now in place and will report further at the next meeting.</p> <p>f) Cllr Longley reported that he is trying to link our A428 bridge projects with other bridges in the area which are in need of repair, but progress is slow and will remain so until the new CEO is more confident of NCC's financial position. Cllr Longley will be seeing Simon Bowers soon and will report back once this meeting has taken place. Chairman Jamieson is unsure that the PC will get anything out of NCC.</p>	

Parishioner issues/views		
<p>g) A member of public said that he lives on Watford Road and reported that the Ash tree in front of his house has cracked in high winds. He believes it is dangerous as one limb of the tree isn't looking in good health and is now starting to encroach onto the telephone wires. Council unanimously agreed for the Clerk to get a tree surgeon to take a look.</p> <p>h) A member of public reported that they looked at the PCSOs report on the website and wanted to know if the village employ them 100% of their time. Chairman Jamieson outlined the current contract the PC holds with Northamptonshire Police and explained that the PC share the PCSOs with Prologis at DIRFT, with Prologis paying a large portion of their costs. Due to this, the PC get the PCSOs for a portion of the time. However, their beat only covers Crick and DIRFT. They do not serve any other areas. The question was asked if they are taken away by the Police often. Chairman Jamieson confirmed that they are rarely get taken away and that what the PC pay is insignificant compared to the actual cost involved. The public agreed they are value for money. Chairman Jamieson also explained they have great visibility in the village, are around to deal with any incident and take time to engage with the public and youngsters.</p> <p>i) A member of public asked if the PC had thought of a one-way system due to the parking and traffic issues in the village. Cllr Maguire explained that this had already been investigated by the PC and there are too many issues as to why it cannot happen, including cost. Chairman Jamieson stated that due to the lack of finance it is very difficult to do anything to improve the traffic situation; the PC have looked at every idea possible.</p> <p>j) A member of public recorded their thanks for the person who propped up the tree on the green on The Marsh.</p>		
<i>The Chairman re-opened the meeting as a closed session for council participation only.</i>		
DECLARATION OF INTERESTS		
18/949	No declarations of any Disclosable Pecuniary or Other Interests were reported.	
18/950	There were no dispensations or written requests for dispensation of DPI to consider.	
MINUTES		
18/951	Council RESOLVED to Chairman Jamieson approving and signing the minutes of the Ordinary Parish Council Meeting held on 15 October 2018 and the Extra Ordinary Meeting held on 07 November 2018, as a true and accurate record. Proposed by Cllr Hughes and seconded by Cllr Lowe.	
ITEMS FROM PREVIOUS MINUTES		
18/966	<p><u>Co-option of Councillor</u> Pursuant to Standing Order 1(A)(B), Council unanimously agreed to pass a motion to move agenda item 18/966 to earlier in the meeting. Proposed by Cllr Lowe and seconded by Cllr Goodger.</p> <p>a) Each candidate (John Jones and Jane Udale) gave a synopsis of why they wanted the role and the experience they can bring to Council. Council held a closed ballot vote resulting in 6 votes for John Jones and 4 votes for Jane Udale. Due to the vote count, Council RESOLVED to invite John Jones to join Council. Council thanked Mrs Udale for her time and asked her to reapply when another vacancy arises.</p> <p>b) John Jones signed the Declaration of Acceptance of Office with the Proper Office witnessing and approving the form.</p>	
18/952	<p><u>Speed Indicators (Min Ref. 18/894)</u> This item is to be deferred to the next full meeting due to no data report being available.</p>	JF
18/953	<p><u>A428 Canal Bridge (Min. Ref. 18/895)</u> As previously reported under minute ref 18/948(f).</p>	-
18/954	<p><u>Somme Memorial (Min, Ref. 18/896)</u></p> <p>a) Chairman Jamieson recorded Council's thanks to Cllr Tolfts for organising the celebration service on Remembrance Day. Cllr. Tolfts reported that he was pleased to see so many people attend and recorded his thanks to Cllr Maguire for the production of the order of service. Cllr Tolfts also reported that from the service, he has received several new pledges of funding.</p> <p>b) The Clerk reported that two emails have been received concerning people not being able to access the Somme Site with a wheelchair and pushchair, due to the gravel paths. Cllr Tolfts suggested laying some slabs and will review the matter to see what can be done with the new funds. He will report back at the next meeting.</p> <p>c) Cllr Harding stated that she was worried about the crack on the Somme memorial and asked if anything can be done before it is too late to repair it. Cllr Tolfts explained that he had spoken to the sculptor concerning the matter and he said this is quite normal with oak. The Clerk offered for her husband (Mr Flavell) to review the memorial and remedy the matter should it need any</p>	JF

18/962	<u>Barratts Footpath Lighting/Yelvertoft Road (18/905)</u>	
	<p>The Clerk circulated a report to Council prior to the meeting explaining the costs and what lights are required for the areas along Yelvertoft Road.</p> <p>Cllr Hughes explained that a site meeting was held with the supplier (On The Case UK) and that he said that the current solar bollards have are been not fitted correctly as the bollards are too far away from the footpath, therefore not lighting it correctly. Replacing the solar bollards with with 5 or 6 x 3m solar street lights will cover the area with fewer lights.</p> <p>Cllr Hughes briefed Council on the licences required from NCC and the cost involved.He stated that that in his opinion to have to pay a licence fee for lights required for safety reasons was unreasonable as no charge was made for the installation of mains powered street lights.He recommended that Council speaks to Cllr Longley about the matter. Council agreed to the Clerk contacting Cllr Longley.</p> <p>The Clerk explained that a quote has been forward to Barratts to see if they will agree to the PC purchasing the 3m solar street light for the wooded area on their behalf.</p> <p>Chairman Jamison explained in the long term the idea was that when the currently installed solar bollards on the Yelvertoft Road near the sports field entrance, are removed they will be installed correctly along the Elms Farm footpath once the POS has been adopted. This would allow us to continue to use the solar bollards and save money.</p> <p>Cllr goodger stated that he did not agree that the solar street light for the area of the all-weather track would be sufficient as the idea was to light either end of the bridge footpath. The Clerk explained that a light could not be installed next to the dog bins as originally intended, as the trees in that area will impeded the solar panels' ability to work and as the trees do not belong to the PC, they cannot be cut down.</p> <p>Cllr Goodger and Cllr Lowe stated that the hedge ought to be removed to allow the light to be installed on PC land and thus negate the need for a Section 171 licence. The Clerk explained that the quotation was for the hedge to be cut down to 6ft in height and thinned out as Cllr Goodger originally requested but agreed that some of the hedge could be removed for this purpose.</p> <p>However, as there is no fence in this section of hedgerow, not all the hedge can be removed for the public's safety reasons. Council agreed that Cllr Lowe and Goodger should review the location and what they would like to have done to the hedge and advise the Clerk.</p> <p>Council RESOLVED to the following:</p> <ul style="list-style-type: none"> ▪ The Clerk obtaining a quote for 5/6 x 3m solar street lights for the Yelvertoft Road footpath. ▪ The Clerk obtaining a new quote for the work to the hedge from Adrian Dollar. ▪ Defer this item to the next full meeting to enable Council to make an informed decision. 	JF
18/963	<u>Burial Ground & Closed Churchyard Maintenance</u>	
	<p>a) Council RESOLVED to award the maintenance work to Matthew Butcher at £11 per hour. Proposed by Cllr Cooper and Cllr Tolfts.</p> <p>b) The Clerk is to request Matthew to start this month for a maximum of 4 hours per month with supervision from Cllr Fursman.</p>	JF/WF
18/964	<u>Barley Croft Heritage Board (18/917)</u>	
	<p>Cllr Goodger and the Clerk reported that public consultation had been completed and that the one member of public who raised an issue is now happy with the outcome.</p> <p>The cheque from Barratts for £1k has been received and processed by the bank.</p> <p>Cllr Goodger is struggling to find appropriate images for the board so will continue to work on this and will report back at the next full meeting.</p>	JG
18/965	<u>Fields In Trust – Sports Field and Playing Field (Min Ref. 18/900)</u>	
	<p>Cllr Cooper reported that he discovered that the FIT Deed of Dedication was created and signed in 2012 dedicating the land in perpetuity so it cannot be sold. However, as the original Deed is lost, Cllr Cooper has requested another copy from FIT and once received, will register it with the Land Registry. It was confirmed that the Playing Field is not included in the Fields in Trust.</p>	CC
GENERAL MATTERS		
18/966	Pursuant to Standing Order 1(A)(B), this item was moved to earlier in the meeting.	-
18/967	<u>Oak Tree – Monks Way POS</u>	
	<p>Council agreed for the Clerk to respond to the DDC Tree Preservation Officer Michael Venton explaining that this tree was only surveyed by a tree surgeon last year who reported that there was no issue with the height and size of the canopy. If Mr Venton disagrees, Council unanimously agreed that the Clerk is to arrange another survey of this tree.</p>	JF

18/968	<p><u>Playing Field Car Park</u></p> <p>a) Cllr Maguire reported that the Playing Field Committee are happy for the car park to be used by Travis Perkins/PTS provided a number of essential safety and security conditions are met by Travis Perkins. The Village Hall also offered the tennis court half of their car park for this purpose, but Council feel this would not work due to the amount of day time use.</p> <p>Cllr Maguire asked the Clerk to organise a meeting with Bruno Guarnaccia from Travis Perkins after the next Playing Field Committee meeting which takes place Monday 26 November.</p> <p>b) Council RESOLVED to the playing field car park being used as a temporary car park by PTS and for all funds to go directly to the Playing Field Association for their equipment fund.</p>	SM/JF
18/969	<p><u>Clerk's Laptop</u></p> <p>Council RESOLVED to the Clerk purchasing a new laptop for up to £400. Proposed by Cllr Lowe and seconded by Cllr Hughes.</p>	JF
18/970	<p><u>Renewal of Website Contract</u></p> <p>Council RESOLVED to approve the renewal of the website contract with 2Commune for another 12 months commencing 18/01/2019 at a cost of £510.00. Proposed by Cllr Hughes and Cllr Cooper</p>	JF
18/971	<p><u>2019/20 Meeting Dates</u></p> <p>Council RESOLVED to approve the list of meeting dates set by the Clerk for the 2019/20 Council year. Cllr Cooper and Cllr Hughes</p>	-
18/972	<p><u>Pathfinder Flood Risk and Mitigation Investigation</u></p> <p>The Clerk reported a site meeting had been held with a Consultant Engineer employed by NCC. The Engineer reported that the main flood risk area is The Marsh and Main Road (ditch area opposite the Post Office) and gave advice on the course of action the Council should take to mitigate the risk. The Clerk is applying for a £3k grant which can be used to have cameras put through the culvert on Main Road to see what damage has been done and for the ditch to be dug and cleared out, due to the amount of silt that has build-up. The Clerk is to report back at the next full meeting.</p>	JF
COUNCILLOR UPDATES ON AREAS OF INTEREST		
18/973	<p><u>Policing</u></p> <p>Cllr. Hughes circulated the report prior to the meeting, which is also available on the Council website.</p>	-
18/974	<p><u>Barratt Homes</u></p> <p>The Clerk and Chairman Jamieson reported that a site meeting had been held with Wilby Tree Surgeons to discuss the maintenance plan for the trees in all areas of POS. The outcome was that there is a huge amount of work which needs to be completed to all trees and that a lot of the trees have either already died through lack of anchoring and correct planting or will die due to the installation and proximity of the footpath in the wooded area. Due to this, Mr Meakins suggested that another site meeting be held with Barratts Site Management and the PC to discuss the requirements further. The Clerk reported that this meeting had been arranged for 8am on Thursday 29 November but that she was unable to attend. Chairman Jamieson and Cllr Lowe agreed to attend on behalf of Council.</p>	-
18/975	<p><u>David Wilson Homes</u></p> <p>Chairman Jamieson reported Mr Chikawanha from DWH has responded to her email and confirmed that the landscaping around the balancing pond will be completed as soon as possible as the landscapers are very busy and that DWH have agreed to the proposed commuted sum for the conversion of the old sodium street lights to LED. The Clerk agreed to check what sum was proposed and report back to Council at the December meeting for Council to approve the amount before confirming with DWH.</p>	JF
18/976	<p><u>Rights of Way</u></p> <p>Cllr Goodger reported that the 3 month period is up so will re-submit the report to ROW.</p>	JG
18/977	<p><u>Highways Reporting/Updates</u></p> <p>Cllr. Maguire circulated a report to Council prior to the meeting, - which is also available on the Council website. She also reported that Ian Boyes of NCC Highways will visit and recommend where the location of the pedestrian crossing sign near the exit from Local Green Space 6 should be located.</p>	SM
18/978	<p><u>Traffic Management Working Group</u></p> <p>Cllr Hughes reported that Birmingham and Clifton have had 20mph limit areas with speed humps implemented recently, and does not understand why Crick can't have these. The Traffic Management Working Group should meet and develop plans to manage traffic in Crick now that can be implemented when funds become available in the future. Cllr Maguire agreed to this course of action.</p>	SM

18/979 ACCOUNTS			
Accounts for Payment – Current Account			
The payments set out in the below table were RESOLVED by Council with Chairman Jamieson and Cllr Maguire approving the BACS Authorisation Form. Cheques signed by Cllr Cooper and Cllr Hughes.			
Ref.	Payee	Description	Amount
BACS	Josie Flavell	Clerk's November salary	£1054.62
BACS	Josie Flavell	Clerk's expenses	£28.00
501264	The Police & Crime Commissioner Northamptonshire	Oct 2018 to Mar 2019 PCSO fees Inv.9342017637	£6,158.25
501263	British Telecomm PLC	Telephone bill Aug to Oct fees Inv. Q057 HM	£116.88
BACS	The Groundcare Co.	Grass cutting fees FINAL CUT Inv. 1216	£570.00
BACS	Creative Sign & Design	Dogs on Lead Sign for playing field x 2	£46.20
BACS	The Groundcare Co.	Grass cutting fees w/c 18 th Oct Inv. 1205	£570.00
BACS	William Garvin	Repairs to the PC container Inv. 2018-19	£32.00
BACS	William Garvin	Installation of dogs on leads signs Inv. 2018-20	£32.00
BACS	William Garvin	Purchase of fuel for PC strimmers Inv. 2018-18	£15.00
BACS	The Community Heartbeat Trust	New Defibrillator electrodes	£73.00
501266	TMW Traffic Control Systems Ltd	Purchase of VAS signs Inv. 4606	£7,212.00
501265	Northamptonshire County Council	Section 171 Licence Fee for solar street light Yelvertoft Road COUNCIL AGREED TO HOLD THIS CHEQUE UNTIL A FULL DECISION HAS BEEN MADE AT THE DECEMBER MEETING.	£235.00
GENERAL POWER OF COMPETENCE - Debit Card Payments			
D/C	Marks & Spencers	Flowers for the family of the late Ray Candelent	£30.00
Direct Debit Payments			
D/D	NEST Pension Scheme	Employers & Employee Payments	£51.83
D/D	Public Works Loan Board	Main Loan Half Year Repayment	£4774.89
18/980	Income All income was noted by Council.		
	Date	Account	Income Received
	04/10/2018	Direct Plus Account	Crick Playing Field Annual Rent payment for 2018
	05/10/2018	Direct Plus Account	Campbells Crick News Issue 03 advertising fee
18/981	Balance of Accounts All balances were noted by Council.		
	a). DirectPlus Account	£111,042.34	b). Community Fund Account £1,675.44
	c). Fixed Rate Deposit Account	£32,809.31	
18/982	Quarter 2 Accounts Reporting and Ratification Statement		
	a) The Clerk reported that the Quarter 2 finances and reconciliations have been approved by the Internal Controller Cllr Goodger. The Clerk reported that the request for a VAT refund of £2,119.96 has been submitted and should be paid soon.		
	b) The Clerk reported that the Ratification Statement was circulated to Council and uploaded to the PC website prior to the meeting but reported as follows:		
	<ul style="list-style-type: none"> ▪ BACS Payment of £50 to Came & Co. as missed off cheque no. 501260 for insurance renewal fee. ▪ Debit card payment of £30.00 to Marks & Spencer for purchase of flowers for the family of the late Ray Candelent. 		
18/983	CORRESPONDENCE		
	All correspondence was noted by Council.		
18/984	ITEMS FOR NEXT AGENDA		
	<ul style="list-style-type: none"> ▪ Scarecrow Festival Update ▪ Revised Parking Restrictions for Main Road 		

In the absence of further business, the meeting was closed at 21:29pm

Signed:

Jill Jamieson – Chairman to Crick Parish Council

Date: 16 December 2018