

# CRICK PARISH COUNCIL

## MINUTES OF FULL COUNCIL MEETING

On Monday 19 September 2016 at 7.30pm

The Old School, Church Street, Crick, Northamptonshire, NN6 7TP

Tel: 01788 823040 Email: [clerk@crickparishCouncil.org.uk](mailto:clerk@crickparishCouncil.org.uk)

### Present:

Chairman: Roger Lowe  
Councillors: Cllr. Fursman, Cllr. Bennett, Cllr. Jamieson, Cllr. Cooper, Cllr. Harding, Cllr. Hughes,  
Cllr. Goodger, Cllr. Tolfts  
Clerk: Josie Marlow  
Public: 5 Members of Public

MINUTES		Action
<b>APOLOGIES</b>		
16/888	Cllr. Maguire (holiday), Cllr. Slater (illness)	Accepted
<i>The Chairman closed this session of the meeting to allow the public to speak.</i>		
<b>PUBLIC PARTICIPATION</b>		
16/889	<p>Public Participation to hear any parishioner issues/views:-</p> <p>a. PCSO Duncan Cumming reported that the Police operation concerning the ‘boy racer’ issues on the A5, seems to have been successful and has settled down. The situation will be monitored going forward. PCSO Cumming also reported that the arson and vandalism incidents (burning of benches and a wheelbarrow) at Millennium Wood and Jubilee Wood, is being dealt with and the Arson Task Force will be visiting Guilsborough School to talk with the children about such issues. A new lead has surfaced concerning these incidents, with a member of the public reporting that they had seen parts of the burnt bench around the Fallowfields estate. PCSO Cumming will follow this up.</p> <p>b. No update report was received from Costain Galliford Try. Cllr. Harding reported that all of the highways signage concerning HGVs has been taken down and that the corner of Watford Road is still in a bad state of repair. Chairman Lowe reported that the parking at Eldon Wall still doesn’t seem to have been sorted either. Therefore, the Clerk is to contact Vanessa Adu concerning these issues and request an update.</p> <p>c. District Councillor Lomax circulated her report to Council prior to the meeting.</p> <p>d. County Councillor Longley was not in attendance, therefore no report was received.</p> <p>e. A member of the public reported that the newly refurbished parish benches looked great.</p> <p>f. A member of the public asked if Butchers Petcare could be contacted and asked to tidy up and maintain their sponsored roundabout on the A428, as it is overgrown and in a poor state.</p> <p>g. A member of the public asked if the water coarse on Chapel Lane could be cleared of weeds, as it is currently causing puddles to form along the footpath. They also said that due to the new car parking space which has been created off of the footpath, it has made the footpath increasingly narrow.</p> <p>h. The owner of Woolcombe Adams Farm reported that they will be appealing DDC’s decision to refuse planning permission for the garage, but thanked Council for their support concerning this. They also reported that the application concerning the new entrance off of The Marsh, was in fact a follow up application from the prior planning application notification they made last year.</p>	
<b>DECLARATION OF INTERESTS</b>		
16/890	There were no Declarations of any Disclosable Pecuniary or Other Interests reported.	
16/891	There were no Dispensations to consider or written requests for dispensation of DPI.	
<b>MINUTES</b>		
16/892	Council agreed to the amended minutes of 15 August 2016 (under minutes references , as per Cllr. Hughes request via email and were signed as a true and accurate by Chairman Lowe. Proposed by Cllr. Jamieson and seconded by Cllr. Harding.	

<b>ITEMS FROM PREVIOUS MINUTES</b>		
16/893	<p><u>A428 Canal Bridge (Min. Ref. 16/856)</u></p> <p>The estimated cost of the proposed bridge received from NCC Highways is £165,285. Funding for the project is being discussed by NCC and DDC. Cllr. Hughes suggested that if the village really wants the bridge, a campaign may need to be set up to raise funds, if it cannot be fully funded by other means. It is also possible that DIRFT III funds may be available.</p>	-
16/894	<p><u>Transfer of Public Open Space – Fallowfields</u></p> <p>Cllr. Cooper reported that the amended draft transfer documents were returned to DWH's Solicitors and they have agreed to the amendments. Cllr. Cooper also informed said Solicitors that the transfer documents will not be authorised until Council are satisfied that DWH have completed all outstanding issues.</p>	-
16/895	<p><u>Donation of Playing Field Equipment (Min. Ref. 16/681)</u></p> <p>Council RESOLVED to the Clerk checking past minutes to confirm that a £4k grant was agreed for the funding of play equipment and to circulate a report concerning this matter and the project, in readiness to be discussed at the October meeting.</p>	JM
16/896	<p><u>Street Light Update (Min. Ref. 16/680)</u></p> <ul style="list-style-type: none"> <li>▪ The Clerk reported that the 'snagging list' of outstanding issues with Advanced LEDs had yet to be completed, due to the fact the Advanced contractor did not turn up as agreed and having had many problems trying to communicate with Advanced concerning this matter. However, Advanced have since confirmed that the contractor is currently experiencing a back log of work, hence the delay, but have promised to have them visit Crick to complete the list of works as soon as possible. The Clerk informed Advanced that the last invoice of circa £11k will not be paid until Council are satisfied all outstanding items have been dealt with and has also received the UMSUG code required for the unmetered supply charges. This will result in the next quarterly unmetered supply invoice being charged at the correct amount / lower charges for LED consumption.</li> <li>▪ The new street light column at the top of Kingstyle Close has been installed but due to connectivity issues, E.on will need to return to the light to complete remedial works before it can be turned on.</li> <li>▪ The lights at Ellen Close, Watford Road and The Marsh have now been reported to E.on for repair, due to Advanced taking too long to deal with the issue and the mornings and nights drawing in. The repairs should be completed within the next week.</li> <li>▪ Council RESOLVED to NCC installing two new 5m street light columns along Main Road (one outside of the playing field gate and one opposite the junction of Cowley Meadow Way), and to adopt these lights once installation is complete. Council also RESOLVED to the lights not being dimmed due to safety concerns. The Clerk is to meet with Stephen Matthews of NCC on 26 September to confirm this agreement and to agree to an installation date. Proposed by Cllr. Goodger and seconded by Cllr. Bennett.</li> </ul>	JM
16/897	<p><u>Scarecrow Festival (Min. Ref. 16/871)</u></p> <p>Chairman Lowe reported that it was another successful year for the festival with visitor number up at a total of circa 3,000 and money collected for local causes at a total of £15k. The grants received for the event more or less covered the expenditure and the only issue raised, was the fairground supplier being banned from future events due to giving out live Goldfish as prizes.</p>	RL
<b>GENERAL MATTERS</b>		
16/898	<p><u>Oak Tree on Oak Lane</u></p> <p>Cllr. Fursman reported that in view of the fact the tree was planted by a May Queen, the tree ought to remain and just be trimmed back accordingly. Council RESOLVED to Cllr. Fursman gaining quotations for this purposes, as well as having the dead tree on Oak Lane cut down and a new tree planted at Jubilee Wood as its replacement.</p>	WF
16/899	<p><u>Proposed Parking Restriction</u></p> <p>A report from NCC Highways was circulated to Council prior to the meeting, to allow Council to consider maps showing the proposed parking restrictions. The proposals were agreed and amended as follows by the Council:</p> <ul style="list-style-type: none"> <li>▪ Map 1 – agreed the proposed double yellow lines at the entry to The Paddock, at the junction</li> </ul>	BH

16/899	<p>of Main Road and Church Street outside of the Wheatsheaf and at 1a High Street.</p> <ul style="list-style-type: none"> <li>▪ Map 2 - requested an amendment to extend the lines at the junction of High Street and Lauds Road, further up Lauds Road outside of no.1.</li> <li>▪ Map 3 – Council requested Cllr. Hughes to discuss with Highways having parking bays marked on Church Street by the wall of Crick Manor and having the current yellow lines removed. If this could be agreed the proposed yellow lines on Church Street on the bend by the church would be acceptable. If the parking by Crick Manor cannot be achieved the new restrictions on the bend by the church would need to be reviewed again.</li> <li>▪ Map 4 - Council requested that the proposed yellow lines be removed from outside of no.1 Oak Lane but to keep the lines on the opposite side of the road by the Royal Oak. Council also requested for the lines to be extended slightly on Church Street opposite the King Style Close junction i.e. outside of The Old Orchard and Cherry Trees.</li> <li>▪ Map 5 – Council agreed to parking in the lay-by opposite the Post Office being subject to a 2 hour parking restriction (no return within 1 hour) from 8:00am to 6:00pm.</li> <li>▪ Map 6 - Eldon Wall – Council agreed to all proposed changes.</li> </ul>	
16/900	<p><u>Crick Sports Field</u></p> <ul style="list-style-type: none"> <li>▪ The Crick Sports Field Charitable Incorporated Organisation is now a legal entity and was registered on 10 August 2016.</li> <li>▪ The pavilion was formally opened for public use and business on 11 June 2016. From this date the CSFA had beneficial use.</li> <li>▪ The Valuation Office Agency paperwork for business rates has already been completed and the Rates office has confirmed the rateable value is £3,100. However, the CIO is only liable for 20% of this value (from 1<sup>st</sup> August 2016) and discussions will continue concerning this matter with assistance from the Clerk when required.</li> <li>▪ It has been confirmed that the Treasurer will deal with the grant issuing bodies.</li> <li>▪ Chairman Lowe, Cllr. Goodger and Cllr. Cooper are to meet to discuss the change of tenancy, assigning of the lease from Paul Lane and Ian Gidley to the CIO (Charitable Incorporated Organisation) and to agree the transfer all Sports Field assets from the PC to the CIO.</li> </ul> <p>Proposed by Cllr. Bennett and seconded by Cllr. Goodger.</p>	RL/JG/CC
16/901	<p><u>Location of Somme Memorial</u></p> <p>At the behest of the Jubilee Wood Committee, Cllr. Tolfts had been to the Wood to discuss the location of the memorial, only to be told by a Committee member that the memorial wasn't wanted there. The Council confirmed its support for the proposal and it will be promoted again at the next Jubilee Wood Committee Meeting.</p>	RL/NS
16/902	<p><u>Anti-social Behaviour</u></p> <p>Due to problems experienced during the school holidays (vandalism, litter, anti-social behaviour) at both the playing field and the woods, Council agreed that a meeting is required with the Police (Crime Prevention Officer), to discuss what steps can be taken to alleviate such problems in the future.</p>	RL
16/903	<p><u>Highways Representative Reassignment</u></p> <p>Due to Cllr. Hughes' work load increasing, he would like to relinquish the role of Highways Representative. Council thanked Cllr. Hughes for this time and effort and agreed that Cllr. Maguire would take on the Highways responsibility going forward, with a handover period being permitted.</p>	BH
16/904	<p><u>Neighbourhood Plan</u></p> <p>Cllr. Hughes reported that the Pre-Submission Consultation is due to finish on the 25 September and that only one representation has been received from Delisle Estates, who have queried the designation of Elms Farm land as local Green Space 3 under policy 2. Advice has been obtained from the NP Consultant, Sally Stroman.</p> <p>DDC have completed the Strategic Environmental Assessment and Habitats Regulation Assessment, with a report having been produced for submission with the Crick Village NDP.</p> <p>Cllr. Jamieson is preparing for the next tranche of grant funding and the Draft Consultation Statement and Draft Basic Conditions Statement have also been produced.</p>	BH

16/905	<p><u>2016 Grant Applications</u></p> <ul style="list-style-type: none"> <li>▪ Crick Darby &amp; Joan Club – Council RESOLVED to award the budgeted amount of £400 with an extra £400 from the Community Fund account.</li> <li>▪ Crick Village Hall Management Trustees – Council RESOLVED to award the budgeted amount of £700.00.</li> <li>▪ The Clerk is to write to all local organisations ahead of the Budget Meeting, to request that if an increase is required for the next financial year; a report must be received covering the increase amount and an explanation as to why the increase is required, to allow Council to discuss all requirements at the annual Budget Meeting.</li> </ul> <p>Proposed by Cllr. Goodger and seconded by Cllr. Jamieson.</p>	JM
16/906	<p><u>Parish Bench Refurbishments</u></p> <p>Council RESOLVED to the £350.40 costs for the refurbishment of all of the parish benches and thanked Mr Bill Garvin for his efforts. Proposed by Cllr. Cooper and seconded by Cllr. Hughes.</p>	JM
16/907	<p><u>Replacement Tree</u></p> <p>Council RESOLVED to the purchase cost of £168.00 for the replacement tree and Cllr. Fursman agreed to dig the hole, in preparation for the delivery of the tree in mid October. The Clerk is to update the residents accordingly.</p>	JM
16/908	<p><u>Council Website</u></p> <p>Council RESOLVED to dissolve the Website Working Group, now that the website is complete and up and running.</p>	-
16/909	<p><u>Speed Indicator</u></p> <p>Council RESOLVED to the purchase of a new battery at a cost of approximately £100.00. Proposed by Cllr. Tolfts and seconded by Cllr. Harding.</p>	JM
16/910	<p><u>Burial Ground</u></p> <ul style="list-style-type: none"> <li>▪ Cllr. Jamieson agreed to maintain the burial flower beds going forward.</li> <li>▪ The Clerk is to write to the Primary School to request that the over-hanging branches into the burial ground be cut back.</li> <li>▪ Council requested Cllr. Fursman to review the over-hanging branches of the oak tree in the burial ground and to report back at the next meeting.</li> </ul>	JJ JM WF
16/911	<p><u>Facebook</u></p> <p>Council RESOLVED to the trial Facebook account for Crick PC to be continued and for Cllr. Hughes, Chairman Lowe and the Clerk to manage said account. Cllr. Hughes is to forward the logon details to the Chairman and Clerk. Proposed by Cllr. Bennett and seconded by Cllr. Goodger.</p>	BH
16/912	<p><u>Police Update</u></p> <p>Reported under item 16/889(a) of these minutes.</p>	-
16/913	<p><u>Drilling – Watford Road</u></p> <p>Cllr. Hughes reported that he is awaiting location details from Alstair Forbes, who originally posted the comments on Facebook concerning this matter, and will update Council at the October meeting.</p>	BH
<b>PLANNING</b>		
16/914	<p><b>RE-SUBMISSION</b> <u>Planning Application DA/2016/0079 – Land to North of Rugby Road, Crick (Yelvertoft Parish)</u> Change of use of land from agriculture to use as a Motor Cross practice facility, to include provision of: MX track and junior MX track with associated earth mounds/jumps and water holes; car parking area and ancillary office facility.</p> <p>Council RESOLVED to continue to object to this application on the basis that DDC failed to provide the noise assessment report as originally advised. Therefore, not allowing Council the opportunity to comment with all the facts to hand.</p>	JM
16/915	<p><u>Planning Application DA/2016/0769 – Woolcombe Adams Farm, 19 Lauds Road, Crick</u></p> <p>Removal of fence and bank to create entrance to field from The Marsh.</p> <p>Council RESOLVED to object to this application due to safety concerns, i.e. The Marsh is already a narrow road with highways issues and the proposed access would cause further highways issues and would be dangerous. The width of the proposed access is only the width of a 5-bar gate and as there is already a current access point for this purpose, Council do not agree that a second access is required.</p>	JM

16/916	<u>Planning Application DA/2016/0824 – Woolcombe Adams Farm, 19 Lauds Road, Crick</u> Listed Buildings Consent for removal of fence and bank to create entrance to field from The Marsh. Council RESOLVED to object to this application - see above comments.	JM
16/917	<u>Planning Application DA/2016/0781 – 6 Peter Fursman Drive, Crick</u> Work to trees subject to Tree Preservation Order DA 448. Council RESOLVED to a no comment response.	JM
16/918	<u>Planning Application DA/2016/0549 – Zone E, Plot 1, DIRFT III, Watling Street, Crick</u> Construction of a storage and distribution warehouse, associated road, car and HGV trailer parking, footpaths, landscaping and other works. Council RESOLVED to a no comment response.	JM
16/919	<u>Planning Application DA/2016/0746 – Cherry Trees, Church Street, Crick</u> Demolition of existing conservatory. Construction of two storey side and front extension. Due to this being a briefing note only and DDC believing the planning application is perfectly acceptable under the current planning regulations, no comment is required from Council.	JM
<b>COUNCILLOR UPDATES ON AREAS OF INTEREST</b>		
16/920	<u>Barratt Homes</u> Chairman Lowe reported that a meeting had been held with himself, Cllr. Jamieson and David Pratt of Barratts, and that Barratts are now renegeing on their original agreement to install a footpath along the top of the playing field, linking St Margaret's to Kingstyle Close. Barratts reported that this is due to budget constraints. Therefore Chairman Lowe has written to the original Manager of the site, Steve Bowen concerning this matter to gain confirmation that this is indeed the case. Mr Pratt also reported that 48 completions have taken place and houses are selling well.	RL
16/921	<u>David Wilson Homes</u> Cllr. Jamieson reported that there are now no people on site and all houses have been sold bar one. The roads are unfinished and un-adopted and the pot holes on Bury Dyke are appalling. Due to Chris Hatfield and Tony Sibson having left DWH, no one is returning any of Council's emails or telephone calls. Council agreed to Cllr. Goodger and Cllr. Jamieson writing to the CEO of DWH to resolve all outstanding issues. Cllr. Goodger reported that the Heritage Board has been installed onsite at Fallowfields.	JJ/JG
16/922	<u>Highways Reporting/Updates</u> Cllr. Hughes reported as follows:- <ul style="list-style-type: none"> <li>▪ Traffic Management Working Group – this group has draft Terms of Reference, which have yet to be submitted for approval, a suggested project plan and a number of residents having shown interest in joining. Cllr. Hughes will organise a handover with Cllr. Maguire.</li> <li>▪ NCC Highways Lighting – work continues to replace the street lighting in the area to the west of the village, including Eldon Way and the A428 roundabout. The road signs which were removed have yet to be replaced.</li> <li>▪ Co-op Parking – Cllr. Hughes is still awaiting confirmation that the work has been approved and funded, therefore will chase accordingly.</li> <li>▪ Bus Shelter Notice-boards – NCC Highways have been asked to remove these to increase the seating, but Cllr. Hughes has yet to receive an update.</li> <li>▪ Footpath Potholes (Post Office) – this has been inspected by NCC Highways and no action will be taken as it is below intervention level.</li> <li>▪ Damage by HGV (1 Lauds Road) – an articulated lorry breached the highways weight restriction and tried to turn his vehicle at the High Street / Lauds Road junction, thus resulting in the wall at No. 1 Lauds Road being damaged. The driver fled the scene but a member of the public had filmed the incident, which allowed the residents to contact the driver's employers, who advised the owners to contact the Police.</li> </ul>	BH
<b>16/923 ACCOUNTS</b>		
<u>Accounts for Payment – Current Account</u>		
<ul style="list-style-type: none"> <li>• Council RESOLVED to all payments as stated in the below table to be paid (proposed by Cllr. Jamieson and seconded by Cllr. Fursman), with Cllr. Cooper and Cllr. Bennett authorising the cheques.</li> <li>• The BACS payments authorisation form was signed by Chairman Lowe and Vice Chairman Jamieson.</li> </ul>		

Ref.	Payee	Description	Amount	Power to Pay
<b>ONLINE PAYMENTS VIA BACS TRANSFER &amp; CHEQUE</b>				
BACS	Josie Marlow	Clerk's September salary	£987.67	LGA 1972 S112
BACS	Stephen Hartwell	Grass cutting services Inv. 486	£1,244.40	Open Spaces Act 1906 SS9 & SS10
BACS	Stephen Hartwell	Grass cutting services Inv. 494	£1,412.40	
BACS	William Garvin	Installation of memorial bench Inv. 2016-15	£102.00	LGA 1972 S111
501156	Adrian Dollar	Tree surgery services to DWH estate	£660.00	Open Spaces Act 1906 SS9 & SS10
501149	The Mower Shop Ltd	Repairs to strimmer – Inv. 076499	£82.89	Open Spaces Act 1906 SS9 & SS10
501148	Oxford Cartographers Ltd	Creation and supply of 2 x parish maps	£357.00	LGA 1972 S111
BACS	Northants CALC	Burial Management Training Course (Clerk)	£45.00	LGA 1972 S111
501147	HMRC	Employers NI Contributions – Quarter 2	£406.44	LGA 1972 S112
BACS	William Garvin	Refurbishment of parish benches – Inv. 2016-16	£350.40	Open Spaces Act 1906 SS9 & SS10
501150	Cliff Cooper	Reimbursement for NP expenses	£407.34	Localism Act 2011
BACS	Enterprise Mgd Services	Trade Waste (01/10/16 to 31/12/16) Inv. 90545739	£77.18	Waste (Eng. & Wales) Regulations 2011
BACS	William Garvin	Purchase of fuel for strimmers	£8.00	Open Spaces Act 1906 SS9 & SS10
BACS	Autela Payroll	Quarter 2 Payroll services invoice	£37.68	LGA 1972 S112
BACS	E.on Energy Solutions Ltd	Quarter 2 street lighting maintenance invoice	£41.10	LGA 1957 S113
<b>DIRECT DEBIT PAYMENTS</b>				
D/D	NEST Pension Scheme	Employers & Employee Payments	£19.38	LGA 2004 & 2008
<b>DEBIT CARD PAYMENTS</b>				
D/C	Brunel Engraving	Order of memorial plaque for bench <b>ORDER CANCELLED</b>	£36.54	LGA 1972 S111
16/924	<b>Income</b> All Income was noted by Council.			
	<b>Date</b>	<b>Account</b>	<b>Income Received</b>	<b>Amount</b>
	05/08/2016	DirectPlus Account	Untaxed Interest	£2.82
	05/08/2016	DirectPlus Account	Crick Playing Field Association	£5,484.50
	11/08/2016	DirectPlus Account	Blue Energy A428 bridge fund donation	£14,000.00
	22/08/2016	DirectPlus Account	Crick Playing Field Association	£490.67
	25/08/2016	DirectPlus Account	Burial Fee – Robert Sprayson	£110.00
16/925	<b>Balance of Accounts</b> All Balances were noted by Council.			
	a). DirectPlus Account	£44,096.84	b). Community Fund Account	£1,500.44
	c). Fixed Rate Deposit Account	£32,776.98		
16/926	<b>Accounts Ratification</b>			
	<ul style="list-style-type: none"> <li>▪ The Clerk reported that a memorial plaque had been purchased for the new memorial bench on the Main Road POS, but due to the bench company confirming that they would be providing the plaque, the debit card transaction with Brunel Engraving was cancelled and a refund received.</li> </ul>			
<b>CIRCULATIONS TO NOTE</b>				
16/927	All circulations were noted by Council.			
16/928	<b>ITEMS FOR NEXT AGENDA</b>			
	- Location of Somme Memorial	- Drainage at the Kissing Gate – Oak Lane		
	- Structure and size of Crick PC	- Bucknills Lane Social Housing	- Playing Field Equipment Project Report	

*In the absence of further business, the meeting was closed at 21:52pm*

**Signed:** ..... **Roger Lowe – Chairman to Crick Parish Council**

**Date:** 17 October 2016